

# Whatcom County Civil Service Commission

May 12, 2022

In-person meeting with remote participation option via Zoom

## Draft Minutes

Commissioners Present: Paul Myers, Grant Fishbook, Bart Miller

Sheriff Staff Present: Chief Criminal Deputy Jason Gum, Senior Admin. Assistant Dawn Peirce

Human Resources (HR): Bea Acland - Chief Examiner, Shara Struiksma

### Public Comment Period

Guest William Reyes introduced himself.

### Approval of Minutes

Minutes from April 14, 2022 meeting were approved.

### Sheriff's Discussion Items

Proposed rule change to Civil Service Rule 7.02 – Applications for Lateral Entry and Rule 7.03 – Applications for Certified Entry, allowing for applications from candidates from another state, territory or commonwealth of the United States.

After discussion, Commissioners voted to convene a special meeting to vote on this rule change, May 19, 2022 at 10:30 am. Bea Acland to distribute rule change language to stakeholders ahead of the May 19<sup>th</sup> meeting.

### Commission Agenda Items

Commission Chair Paul Myers announced his upcoming move out of state, and his intention to resign from the Commission May 31, 2022.

Commissioner Bart Miller recently observed Patrol Oral Boards and was pleased with the processed and felt the Oral Board process has been improved by limiting panel members to command staff.

### Chief Examiner's Report

- Human Resources staff have been involved in recruitment for Corrections Deputy, Deputy Sheriff, and support positions including Accounting Technician and Clerk III.
- Certified registers for Corrections Deputy, Deputy Sheriff, and Corrections Sergeant and Patrol Sergeant.
- One new Corrections Deputy began employment since the last Civil Service Meeting.
- Assisted with processing two promotions within support staff.
- Oral Boards continue regularly for Corrections and Patrol and Commissioners are being notified of the dates in case they would like to observe.

### New Business

None

### Next Meeting:

Special Meeting: May 19, 2022, 10:30 a.m. – Human Resources Conference Room (with remote participation option via Zoom)

Next regular meeting: June 9, 2022, 10:30 a.m. – Human Resources Conference Room

Meeting adjourned at 11:20 am

**Minutes by Shara Struiksma**