

Superior Court Commissioner Schedule/Assignments

~ Effective January 1, 2010 ~

	MONDAY			TUESDAY			WEDNESDAY			THURSDAY			FRIDAY		
	DOMESTIC Verge	OFFENDER Heydrich	JUV/CIVIL Gross	DOMESTIC Verge	OFFENDER Heydrich	JUV/CIVIL Gross	DOMESTIC Verge	OFFENDER Heydrich	JUV/CIVIL Gross	DOMESTIC Verge	OFFENDER Heydrich	JUV/CIVIL Gross	DOMESTIC Verge	OFFENDER Heydrich	JUV/CIVIL Gross
8:30		Ex Parte		Fast Track (None after Mon. Holiday) DV See #11					Ex Parte	DV (Note 8:30 start)	Scheduling (514/513)		Ex Parte		
9:00	DV	Felony Trials	Dep Rev (1,2,3)		Misdo or Felony Trials	Term & Guardianship (1,2,3)	DV	Arraign	ARY CHINS Petitions, Reviews and Contempt		File Prep	File Prep	Contested Truancy FF (4 th Floor)	FTC Mtg. Gross (5 th floor)	File Prep
9:30			Contested Dep (4,5)	Dep Review (1,2,3) Contest Dep (4,5)						Domestic Show Cause 8-Case Limit				FTC (5 th floor) Gross	
10:00	File Prep	Felony Trials	Contested Dep (4,5)	Settlement (None after Mon. Holiday)	Dep Review (1,2,3) Contest Dep (4,5)	File Prep	Motions	ARY CHINS Petitions, Reviews and Contempt	Domestic Show Cause 8-Case Limit	Contested Truancy FF (4 th Floor)	FTC (5 th floor) Gross	File Prep	Truancy Petitions (1,2,3,5)	Criminal Calendar (Dept. 1, 3rd Floor)	
10:30															
11:00															
11:30															
12:00	Lunch (12:00 to 1:30 PM)														
1:30	Settlement	Detention	Dep Rev (1,2,3) Cont Dep (4,5)	Domestic Show Cause 8-Case Limit	Detention	Shelter	Domestic Show Cause 8-Case Limit	Pleas	Shelter	State-Filed Support Enforce	Detention	Shelter	Domestic Show Cause 8-Case Limit	Detention	Fam/Dep Motions (1) Dep Overflow (2,4,5)
2:00		Felony Trials	Juv DC Staffing		Juv DC Staffing										
2:30	Dep PFF (1,2,3)		Juv Drug Court	Special Set Cont Dep Motions (4,5)	Jail First App	Case Reso (2) Dep FF Status (3)	Jail First App	Truancy Contempt (3)							
3:00									File Prep	Juv Drug Court	Special Set Cont Dep Motions (4,5)	Jail First App	Case Reso (2) Dep FF Status (3)	Jail First App	Truancy Contempt (3)
3:30	File Prep	Juv Drug Court	Special Set Cont Dep Motions (4,5)	Jail First App	Case Reso (2) Dep FF Status (3)	Jail First App	Truancy Contempt (3)								
4:00								File Prep	Juv Drug Court	Special Set Cont Dep Motions (4,5)	Jail First App	Case Reso (2) Dep FF Status (3)	Jail First App	Truancy Contempt (3)	

1. No matter may be set before the Juv,Civil Commissioner on the 4th or 5th Mondays, or 4th,5th Tuesday afternoon at 2:30, except by the juvenile court calendar clerk or the Commissioner who will preside over that matter.
2. Offender matters must be noted for hearing not later than Noon of the day preceding the hearing. Guilty pleas may be noted up until 4:00 pm of the day preceding the hearing. Guilty pleas & reviews of release conditions may not be noted on Tuesday or Thursday at 1:30 without prior permission of Commissioner.
3. Shelter care hearings may be set before the Juv,Civil Commissioner only on Tuesdays, Wednesdays or Thursdays, at 1:30 PM.
4. Dependency matters may only be noted on the regular dependency calendars, 1st,2nd and 3rd Mondays. All dependency motions shall be noted on 1st,2nd and 3rd Tuesday afternoons only. Matters noted on any other calendar will not be heard. Only the juvenile court calendar clerk or the Commissioner may set matters at other times.
5. In offender matters, all motions for continuance must be noted **no later than the Wednesday** preceding the date set for trial. Continuances will be granted for good cause only. Agreement of the parties does not constitute good cause. On the day set for trial, the court expects all parties to be ready for trial and will only grant continuances to a plea calendar if there is an emergency. If the state calls off its witnesses and is unable to proceed to trial, the court reserves the right to dismiss the case with prejudice.
6. All counsel shall attend a weekly case scheduling conference on offender matters at 8:30 a.m. Thursday morning in a 5th floor conference room (usually #514) to confirm which matters will be trials or pleas for the coming week.
7. In addition to first appearances, the court will hear juvenile motions to quash warrants, bail reviews and reviews of pre-trial release conditions on the 1:30 calendar daily, except Tuesday and those Mondays that the court is presiding over a contested matter.
8. Domestic relations settlement conferences will be set before a Commissioner, however, assignments may be changed, as other Commissioner duties require.
9. The Dependency Drug Court meeting prior to court and the court session will be in the 5th floor courtroom; the Offender Drug Court Meeting will be in the juvenile conference room.
10. Offender matters set on Thursday mornings will be in the 4th floor courtroom.
11. DV matters may be heard on Tuesday after a Monday holiday, only with Commissioner approval, for good cause.