

**WHATCOM COUNTY**  
 Planning & Development Services  
 5280 Northwest Drive,  
 Bellingham, WA 98226-9097  
 360-676-6907, TTY 800-833-6384  
 360-738-2525 Fax



**J.E. "Sam" Ryan**  
 Director

## Commercial Sign Permit Application

Permit #
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*Print in Blue or Black Ink*

**Applicant / Contact Name:**

Mailing Address:

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Property Owner's Name:**

Mailing Address:

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Contractor Name:**

**Contractor's Business Name:**

Mailing Address:

**License #:**

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Site Information** Parcel #:

Subdivision Name:

Division #          Block #          Lot #

Site Address:

Number of Signs currently on site: \_\_\_\_\_ Cumulative square footage of signs on-site: \_\_\_\_\_

Valuation (cost of completed project less value of land)  
 \$: \_\_\_\_\_

**Project Description** (example: New 64 sq/ft freestanding sign)

- New                       Replacement  
 Freestanding Sign     Wall Sign     Roof Sign

<b>Proposed Square Footages for this project (measured to outside face):</b>	<b>Total Square Feet</b>	sq.ft.
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**OFFICE USE ONLY**

**Check All That Apply**

- Site Plan, to scale: three (3) Copies – including watersheds and critical areas
- Structural Drawings, complete, to scale, two (2) copies
- Septic permit
- Land disturbance / fill & grade permit (*if already applied for*) Permit # \_\_\_\_\_
- Encroachment Permit – Permit # \_\_\_\_\_
- Existing structures to be removed (*Please show all existing & proposed structures on your site plan*)
- Authorization from property owner to construct on private property

**Disclaimer**

The permittee verifies, acknowledges and agrees by their signature that:

- 1) If this permit is for installation of a dwelling, the dwelling is/will be served by potable water;
- 2) The property owner is the owner of this Whatcom County Permit;
- 3) The signatory is the property owner or someone who has permission to represent the property owner in this transaction;
- 4) All construction is to be done in accordance with Whatcom County codes or ordinances- *referenced codes and ordinances are available for review at the Whatcom County Permit Center*;
- 5) This Whatcom County Permit does not permit or approve any violation of federal, state or local laws, codes or ordinances;
- 6) Submission of plans or additional information and subsequent approval may be required before this application can be processed.
- 7) Notwithstanding that this application has been submitted in the name of a company, I personally guarantee payment of the fees accrued according to the terms listed in the Whatcom County Unified Fee Schedule and agree to be bound personally as a principal and not as a surety. I recognize that my personal guarantee is part of the consideration for review of the application.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature Date