



Whatcom County Housing Advisory Committee **Meeting Minutes**

Meeting Date/Time/Location: October 12, 2006 9:00– 10:30 AM - Courthouse Room # 512

WCHAC Members Present: David Cahill, Gail DeHoog, Laura Derose, Gary Tomsic, Nancy Larsen, Paul Schissler, Rebecca Johnson, Michele Hall, John Harmon, Terry Hinz, Sue Parrott

WCHAC Members Absent: Sigfried Stillman, Regina Delahunt, Carole Wells, Ronald Buchinski,

Whatcom County Health Depart Staff: Gary Williams, Human Services Division Supervisor, Pat Fisher, Clerk

Also in attendance: Sue Anderson, Whatcom Coalition for Healthy Communities
Devon Huning, Whatcom Coalition for Healthy Communities

Agenda Item	Discussion	Action/Who
1. Review September 14, 2006 minutes	The September 14, 2006 WCHAC Minutes were reviewed.	It was moved, seconded and passed unanimously to approve the September 14, 2006 WCHAC Minutes.

Agenda Item	Discussion	Action/Who
2. Report on the County Phase II CTED Pilot Planning workgroup (HGAP)	Gary updated the WCHAC on the Planning workgroup progress on the HGAP application and timeline for submission and approval. He provided the Board with a DRAFT application. There were questions and discussion of the impact to providers if Whatcom County is awarded the grant.	Gary to send out a final application prior to submission via email requesting a reply of support or non-support. Rebecca Johnson will do a review of the final HGAP application prior to submission.
3. Report on WSCH (WA. State Council Homelessness) Board of Director's Retreat	Gail reported on the Board of Director's Retreat. Highlighted items discussed were the HGAP application and the Interagency Council on Homelessness.	
4. Report on State Advisory Council on Homelessness	Gary reported on his first meeting of the Governor's State Advisory Council on Homelessness.	
5. Request for 2163 funding for county wide Poverty assessment/gap analysis	The Whatcom Coalition for Health Communities requested funding from 2163 funds to provide a County-wide Poverty assessment/gap analysis in the amount of \$5,000. There was discussion regarding the planning process, data collection procedures, outcomes and applicability. A planning outline will be available to the WCHAC for consideration by the November meeting.	It was moved seconded and passed unanimously to review the planning outline at the November WCHAC meeting prior to approval/denial of requested funding.
6. 2163 Phase II Plan Revision	Gary updated the Board on the progress of the Phase II revisions that will be implemented if HGAP funding is not awarded.	
7. Repair and Retention RFP Schedule	Gary updated the Board on the scheduled timeline for the release of the Repair and Retention RFP schedule.	

8. Review of revised 2060/2163 Budgets	Terry Hinz stated that the budget is still in development. He will provide a more comprehensive report at the November meeting.	Terry Hinz to provide a more comprehensive budget report at the November meeting.
9. Other	<p>September 14, 2006 WCHAC Minutes; Item #7C: Recommendation to create an amendment to the bylaws to establish three-year terms, rotating every three years, with no term limitation.</p> <p>September 14, 2006 WCHAC Minutes; Item #3: Gary reported on the funding data for the City of Portland Homeless Housing Programs.</p> <p>There was a request for the timeline of the Capital RFP. This is yet to be determined. A meeting of the Capital Committee will be scheduled. Paul Schissler volunteered to replace Sharon Robinson on the Capital Committee.</p>	<p>It was moved, seconded and passed unanimously to establish one, two and three terms for current WCHAC Board Members by a drawing of names at the November meeting.</p> <p>Gail and Gary to schedule a meeting of the Capital Committee.</p>
Adjourn	Meeting was adjourned at 10:35 AM	
Next Meeting	<p>9:00 - 10:30 AM 2nd Thursday—November 9, 2006 Courthouse, Room #512</p>	