



Whatcom County Housing Advisory Committee Meeting Minutes

Meeting Date/Time/Location: September 13, 2007 - 9:00 – 10:30 AM – Whatcom County Court House – 311 Grand Avenue, Room 512

WCHAC Members Present: David Cahill, John Harmon, Nancy Larsen, Paul Schissler, Ronald Buchinski, Laura DeRose, Michele Hall, Rebecca Johnson, Gary Tomsic, Sue Parrott


WCHAC Members Absent: Gail DeHoog, Regina Delahunt, Carole Wells

Whatcom County Health Depart Staff/Guests: Gary Williams, Human Services Supervisor, Pat Fisher, Human Services Clerk, David Finet, Opportunity Council

| Agenda Item | Discussion | Action/Who |
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| 1. Review the June 14, 2007 minutes. | The meeting was called to order at 9:00 AM and the August 9, 2007 Minutes were reviewed. | The August 9, 2007 minutes were approved as written. |
| 2. Update on HGAP Project | <ul style="list-style-type: none">• Power Point Presentation Gary provided a brief background and a power point presentation on the HGAP project for WCHAC members. There was discussion regarding staff structure, rent subsidies, budget & workgroup review issues.• Update: The contract is in a final revision and should be received at the County in time for approval at the first October County Council Meeting. It will then take two weeks for CTED to process the document. | ACTION: Pat to send Power Point Presentation to WCHAC Members via email |

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| <p>2. Update on HGAP Project (cont.)</p> | <ul style="list-style-type: none"> <p>• Recommendation for 1359 Funding WCHAC has previously voted to commit 1359 funds to support the HGAP Project. Recommendation has been presented to an accepted by the Homeless Coalition on 9/6/07 Attachments(s): Power Point Presentation</p> <p>Discussion was called for and conducted and a vote taken.</p> <p>• Sole Source WCHSC update: Opportunity Council is expected to respond to Whatcom County contract presentation regarding the establishment of an administrative entity. Negotiations and feedback regarding contract structure will follow.</p> | <p>Whatcom County Housing Advisory Committee is asked to consider:</p> <p>Motion # 01 /09 /2007 Motion # Month Year</p> <p>Action Requested: Recommend use of county held 1359 funds starting in 2008</p> <p>Motion: It was moved and seconded that the WCHAC recommend the expenditure of county held 1359 funds to support the Whatcom County HGAP Homeless project. (Amounts are estimates)</p> <ol style="list-style-type: none"> 1. One additional Case management FTE in <ul style="list-style-type: none"> Secondary element \$ 60,000 2. Establish a Flex Fund Budget \$ 20,000 3. Establish an Emergency Shelter Budget for HGAP Project <u>\$ 50,000</u> <p>Total \$130,000</p> <p>Source of Request: Staff and HGAP Implementation workgroup</p> <p>Passed by a vote: (Yea 10) (Nay 0) (Absent 3) (Abstention 0)</p> |
| <p>3. 2008 – 2060 O&M & R&R RFP Applicant Committee Recommendations</p> | <p>Gary provided background for the Annual 2060 Repair and Retention RFP application process and Committee points of consideration for the recommended allocation of the 2060 R&R funds. Issues considered in the decision making process were: 1) agencies reserves, 2) number of consumers impacted, 3) history of past R&R funds and 4) the types of projects the funds would support.</p> <p>Attachments(s): RFP/RFQ Opening results</p> | <p>Whatcom County Housing Advisory Committee is asked to consider:</p> <p>Motion # 02 /09 /2007 Motion # Month Year</p> <p>Action Requested: 2008 /2060 Repair and Retention awards RFP 07-77</p> |

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| 3. 2008 – 2060 O&M & R&R RFP Applicant Committee Recommendations (cont.) | Discussion was called for and conducted and a vote taken. | <p>Motion: That the following agencies be awarded the amounts listed below. These are recommendations of the 2060 R&R Application committee after reviewing all applications. County received applications for \$370,572. Amount available \$115,000</p> <table data-bbox="1331 386 1919 516"> <tr> <td>New Way Ministries</td> <td>\$35,000</td> </tr> <tr> <td>Lydia Place</td> <td>\$10,000</td> </tr> <tr> <td>Lake Whatcom Residential Ctr</td> <td>\$35,000</td> </tr> <tr> <td>Archdiocesan Housing Authority</td> <td>\$35,000</td> </tr> </table> <p>Source of Request: WCHAC 2060 Application Review Committee - Alan Ashton BHA/ Gary Tomsic City of Blaine / Gary Williams WCHD</p> <p>Passed by a vote: (Yea 9) (Nay 1) (Absent 3) (Abstention 0)</p> | New Way Ministries | \$35,000 | Lydia Place | \$10,000 | Lake Whatcom Residential Ctr | \$35,000 | Archdiocesan Housing Authority | \$35,000 |
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| Lydia Place | \$10,000 | | | | | | | | | |
| Lake Whatcom Residential Ctr | \$35,000 | | | | | | | | | |
| Archdiocesan Housing Authority | \$35,000 | | | | | | | | | |
| 4. Staff Report | <ul style="list-style-type: none"> • 2008 – 2060 O&M & R&R RFP The O&M RFP will be issued September 19, 2007. The Bidder's Conference will be September 22, 2007 and proposals are due in the County Finance Office by October 15, 2007. • Homeless Youth Workgroup The Workgroup has met once and has another meeting scheduled. The first meeting was very productive and well attended. David Webster, NWYS is Chair. The workgroup task is to make recommendations to modify the 10-year Homeless Plan, focusing on the needs of homeless youth. This issue is not well addressed in the current plan. • HGAP Round II Update HGAP Round II has been issued by CTED. A letter of intent has been submitted and application is due October 16, 2007. The focus of the application is offender re-entry funding. An update will be given at the October meeting. | | | | | | | | | |

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| 5. Project Connect | <p>Gary provided background on Project Connect. It is a community of effort to have a gathering of resources from social service providers to meet with homeless individuals to provide information about their agency and services they provide. The Whatcom County Homeless Coalition has recommended that a Project Connect be conducted in Whatcom County. Bruce Johnson is working with a planning committee to conduct a Project Connect in conjunction with the opening of the Homeless Service Center and/or the Point-In-Time count.</p> | |
| 6. Other | <ul style="list-style-type: none"> • CHAT Update – Paul Schissler <p>The Taskforce is in the final process of reviewing proposed tools that the consultants have cataloged for their use. Recommendations will be made to the City of Bellingham and the County in the near future.</p> <p>Paul suggested that the WCHAC recommend incorporating the 10-Year Plan to End Homelessness into their plan and that a letter of formal request is submitted to the CHAT group requesting this. It was further suggested that the 10 Plan to End Homelessness that is submitted to the CHAT group include the changes that will be made reflecting the HGAP Homeless Service Center services.</p> | <p>Whatcom County Housing Advisory Committee is asked to consider:</p> <p>Motion # 03 /09 /2007 <small>Motion # Month Year</small></p> <p>Action Requested: Recommend the consideration of the 10-Year Plan to End Homelessness in CHAT recommendations</p> <p>Motion: That the CHAT Committee take into consider the current version of the 10-Year Plan to End Homelessness, and any future revisions prior to submission of their recommendations to the City of Bellingham and Whatcom County. Also that a letter of formal request be submitted to the CHAT group reflecting this request.</p> <p>Source of Request: WCHAC Members</p> <p>Passed by a vote: (Yea 10) (Nay 0) (Absent 3) (Abstention 0)</p> |
| Adjourn | <p>The meeting was adjourned at 10:36 AM</p> | |
| Next Meeting | <p style="text-align: center;">9:00 - 10:30 AM 2nd Thursday—October 11, 2007 Courthouse, Room #512</p> |  |