



Whatcom County Housing Advisory Committee Meeting Minutes

Meeting Date/Time/Location: May 16, 2007 - 10:00– 11:30 AM – Whatcom County Health Department, 509 Girard Street, Bellingham

WCHAC Members Present: David Cahill, Gail DeHoog, Regina Delahunt, John Harmon, Nancy Larsen, Sue Parrott, Paul Schissler, Michele Hall,

WCHAC Members Absent: Ronald Buchinski, Laura DeRose, Carole Wells, Gary Tomsic

Whatcom County Health Depart Staff/Guests: Gary Williams, Human Services Supervisor, Pat Fisher, Human Services Clerk, David Finet, Opportunity Council

Agenda Item	Discussion	Action/Who
1. Review the April 12, 2007 minutes.	The April 12, 2007 Minutes were reviewed.	The April 12, 2007 Minutes were approved as written.
2. Paul Schissler nomination to WCHAC Chair	At the April meeting Gail DeHoog announced her resignation as WCHAC Chair. Rebecca Johnson, Vice-Chair, declined the position and nominated Paul Schissler for the position. A vote was taken on the nomination and Paul Schissler was unanimously elected and he accepted the position as WCHAC Chair, effective immediately.	

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<p>3. WCHAC Membership</p>	<p>There was a discussion regarding membership attendance. Because there are individuals in the community who would like to become active members on the WCHAC and because all of the positions are filled, it was suggested that membership attendance be reviewed and those individuals who have not attended on a regular basis be contacted to see if they wish to continue as a member.</p>	<p>Pat Fisher, Clerk, will provide 2006-2007 attendance records for the June meeting. WCHAC membership will be placed on the June agenda for continued discussion.</p>
<p>4. BHA request for 2060 Capital Funding</p>	<p>Gary gave a brief background on the County held 2060 Capital funds. The County is currently holding \$504,214 in 2060 capital funds. The WCHAC has previously voted to move forward to extend these funds. A barrier to encumbering these funds has been the development of new County policies and procedures to contract the funds out. The 1990 Cooperative Agreement allows for a government-to-government transfer of funds to the Bellingham/Whatcom county Housing Authority to immediately support project ready, low-rent housing developments.</p> <p>John Harmon, Bellingham/Whatcom County Housing Authority, presented background and planning for two projects, Laube Hotel and Meadow Wood II.</p> <p>The Chair opened the floor for questions to John and Gary. There was discussion regarding what population the units would house and how funding for this project would fit in the overall County plan This information is included in the body of Motion #1.5.07.</p> <p>There was additional discussion regarding the future use for 2060 Capital funds. It was discussed that:</p> <ol style="list-style-type: none"> 1. It is expected that Capital funds will be available again in two years 2. The next funding session would be open to non-profit agencies and not exclusively to the Bellingham /Whatcom County Housing Authority. 3. The government-to-government funding will pave the way to developing a Capital RFP. 4. The local Capital sub-committee would assure that the 	<p>Action Requested: That the WCHAC recommends the Inter-governmental allocation of County held 2060 Capital Funds to the Bellingham Housing Authority to support low income housing development.</p> <p>Motion # 1.5.07: It is recommended by the WCHAC that \$504,214 County held 2060 Capital funds be allocated to the Bellingham/Whatcom County Housing Authority under the authority of RCW Title 35.83.050. RCW 35.83.030 and 35.83.030 relating to intergovernmental transfer of funds.</p> <p>County 2060 Capital Funds will be used to develop 32 units out of 45 units. The 32 unit will be housing individuals who are 50% or below AMI.</p> <ol style="list-style-type: none"> 1. Laube Hotel, 16 out of 20 units at 30%-50% AMI, leverages \$5,590,016 with \$136,894 County 2060 Capital Funds (2060 supports \$8,556 per unit) 2. Meadow wood Town homes II, 16 our of 25 units at 30%-50% AMI, leverages \$4,165,115 with \$367,320 County 2060 Capital Funds (2060 supports \$22,957 per unit) <p>Passed by a vote: (Yea 7) (Nay 0) (Absent 4) (Abstention 2)</p>

4. BHA request for 2060 Capital Funding (cont.)	County has a process in place to develop a Capital RFP for future funding sessions.	
Agenda Item	Discussion	Action/Who
5. HGAP TSA Update	<p>At April meeting the Committee passed a motion requesting that the County Council to commit County held 2163 for three years to match the State contract. The County Council approved unanimously at the April 24 meeting to follow that recommendation.</p> <p>Jennifer Turrin with CTED has been communicating to move the process forward. A draft contract is expected to arrive in the near future with a final executed fairly soon after that. Once that is done the hiring of the Homeless Center staff can begin and an RFQ will be drafted for an agency to establish the homeless center. Review by County staff and County Council and negotiations with the State are expected to take approximately 6-8 weeks. Once there is a fully executed contract County held 2163 funds could be used.</p>	
6. Homeless Conference	Gary provided the committee with a synopsis of the conference. Whatcom County was well represented in the attendees. There were two important observations, 1. Whatcom County is up to date in the process to end homelessness, and 2. The homeless information system is very user friendly and will allow multiple accesses from many different sources while protecting confidentiality.	
Adjourn	The meeting was adjourned at 11:30 AM	
Next Meeting	9:00 - 10:30 AM 2nd Thursday—June 14, 2007 Courthouse, Room #512	