

SCANNED 6/27/11
(9)

2018

WHATCOM COUNTY CONTRACT
INFORMATION SHEET

Whatcom County
Contract No.
201008005-2

Expires 12-31-12

Originating Department:	Whatcom County Jail
Contact Person:	Karen Walker
Contractor's Name:	USDA Forest Service Mt. Baker-Snoqualmie National Forest
Is this a New Contract? If not, is this an Amendment to an Existing Contract? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If an Amendment, previous number(s): 201008005	
Is this a renewal? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Contract Amount:(sum of orig contract amt and any prior amendments) This Amendment Amount: \$58,275.00	If a Professional Services Agreement is more than \$15,000 or a Bid is more than \$35,000, please submit an Agenda Bill for Council approval and a supporting memo. Any amendment that provides either a 10% increase in amount or more than \$10,000, whichever is greater, must also go to Council and will need an agenda bill and supporting memo. If less than these thresholds, just submit to Executive with supporting memo for approval.
Scope of Services	The Sheriff's Office provides an offender crew of five persons, plus a staff crew chief to direct and monitor the work and project activities requested by the USDA Forestry Service. Transportation and Worker's Compensation insurance coverage is also provided by the Sheriff's Office. The USDA Forestry Service provides a schedule of projects to be completed by the offender crew, and direction and staff for comprehensive or special projects.
Nature of Contract Amt: (Check one)	Fixed Amount <input checked="" type="checkbox"/> Not to Exceed <input type="checkbox"/> Open Ended <input type="checkbox"/>
Term of Contract: 5 years	Expiration Date: 12-31-12
Renewal Option Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Last Renewal Expires
Special Dates or clauses that require calendaring:	

- Contract Routing Steps & Signoff: [sign or initial] [indicate date transmitted]
- Prepared by KW Date 06/07/11 [electronic]
 - Attorney reviewed: [initials] Date 6-8-11 [electronic]
 - AS Finance Reviewed [initials] Date 6/10/11
 - Corrections made: _____ Date _____ [electronic] hard copy printed
 - Attorney signoff: _____ Date _____
 - Contractor signed: _____ Date _____
 - Submitted to Exec Office [initials] ✓ Date 6/10/11 [summary via electronic; hardcopies]
 - Reviewed by DCA [initials] ✓ Date 6/13/11
 - Council approved (if necessary) _____ Date _____
 - Executive signed: [initials] ✓ Date 6/14/11
 - Public Works Original
Returned to dept; [initials] ✓ sent for sig's Date 6/15/11
 - County Original
to Council [initials] ✓ Date 6/27/11 This form may need to expand to more than one page



USDA Forest Service

OMB 0596-0217
FS-1500-19

MODIFICATION OF GRANT OR AGREEMENT	PAGE 1	OF PAGES 3
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1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER: 10-PA-11060500-049	2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY:	3. MODIFICATION NUMBER: 02
4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4): Colleen Brower Mt. Baker-Snoqualmie National Forest 2930 Wetmore Avenue, Suite 3A Everett, WA 98201-4044	5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4): Greta Movassaghi Mt Baker-Snoqualmie National Forest, Mt. Baker RD 810 SR 20 Sedro-Woolley, WA 98284	
6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county): Karen Walker Whatcom County Sheriff's Office/Corrections 311 Grand Ave. Bellingham, WA 98225-4078	7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only): N/A	

8. PURPOSE OF MODIFICATION

CHECK ALL THAT APPLY:	This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above.
<input type="checkbox"/>	CHANGE IN PERFORMANCE PERIOD:
<input checked="" type="checkbox"/>	CHANGE IN FUNDING: Additional funding in the amount of \$58,275.00 in continuation of the program of work (approved RAC 2011 funds).
<input type="checkbox"/>	ADMINISTRATIVE CHANGES:
<input type="checkbox"/>	OTHER (Specify type of modification):

Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):

10. ATTACHED DOCUMENTATION (Check all that apply):


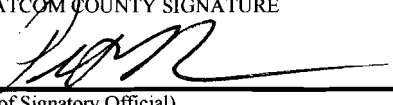
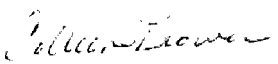
<input type="checkbox"/>	Revised Scope of Work
<input checked="" type="checkbox"/>	Revised Financial Plan
<input type="checkbox"/>	Other:

11. SIGNATURES

AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

11.A. WHATCOM COUNTY SIGNATURE (Signature of Signatory Official)	11.B. DATE SIGNED 6/9/11	11.C. U.S. FOREST SERVICE SIGNATURE (Signature of Signatory Official)	11.D. DATE SIGNED 06.17.11
11.E. NAME (type or print): BILL ELFO		11.F. NAME (type or print): Y. ROBERT IWAMOTO	
11.G. TITLE (type or print): Sheriff		11.H. TITLE (type or print): Forest Supervisor Mt. Baker-Snoqualmie National Forest	



11.I. WHATCOM COUNTY SIGNATURE  (Signature of Signatory Official)	11.J. DATE SIGNED 6-5-11	11.K. U.S. FOREST SERVICE SIGNATURE (Signature of Signatory Official)	11.L. DATE SIGNED
11.M. NAME (type or print): RANDALL J. WATTS		11.N. NAME (type or print):	
11.O. TITLE (type or print): Prosecuting Attorney		11.P. TITLE (type or print):	
11.Q. WHATCOM COUNTY SIGNATURE  (Signature of Signatory Official)	11.R. DATE SIGNED 6/14/11	11.S. U.S. FOREST SERVICE SIGNATURE (Signature of Signatory Official)	11.T. DATE SIGNED
11.U. NAME (type or print): PETE KREMEN		11.V. NAME (type or print):	
11.W. TITLE (type or print): Whatcom County Executive		11. X. TITLE (type or print):	
12. G&A REVIEW			
12.A. The authority and format of this modification have been reviewed and approved for signature by:  COLLEEN BROWER U.S. Forest Service Grants & Agreements Specialist			12.B. DATE SIGNED 6/1/2011

**INSTRUCTIONS FOR FORM FS-1500-19**

1. Enter the original U.S. Forest Service agreement number.
2. Enter the cooperator's agreement number, if applicable.
3. Enter the number for this Modification, i.e. 01, 02, or 03. The first modification to an instrument is '01', subsequent modifications receive a subsequent modification number (for example, the fourth modification is '04').
4. Enter the address of the G&A Specialist/Signatory Official responsible for this agreement.
5. Enter the address of the U.S. Forest Service Program/Project Manager or Lead Scientist responsible for this agreement.
6. Enter the cooperator's address.
7. Enter the cooperator's HHS Sub-Account numbers, if funding is provided on this modification (for example: G2412345003) (Only used by NA/S&PF and NRS)
8. Select all boxes that apply:
 - Change in Performance = updated performance period agreed to.
 - Change in Funding = obligation OR de-obligation amount and new totals.
 - Administrative = change in pay address, administrator address, correcting typing errors, etc.
 - Other = any other modification not described, such as update new objective to study plan, change the Principle Investigator, etc.
9. Insert changes such as updated provision, tasks, or any other data needed by the modification, add additional pages as needed.
10. Check all boxes that apply and ensure to attach these documents to the modification. Other attachments could include SF-424 forms.
11. A – D, self explanatory.
11. E – H, Type or print the names of signatory officials.
12. G&A Specialist signs and dates before sending to the individuals in block 11, if all modification data are approved for signature.

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

Attachment: **Exhibit A**

USFS Agreement No.: **10-PA-11060500-049**
 Cooperator Agreement No.: _____

Mod No. **02**

This Financial Plan may not be used to collect funds AND disburse funds on the same agreement. Separate agreements must be used in this situation.

Agreements Financial Plan (Long Form) without Program Income

1. Financial Plan Matrix:

Note: All columns may not be used. Use depends on source and type of contribution(s).

COST ELEMENTS (Direct Costs)	FOREST SERVICE CONTRIBUTIONS			COOPERATOR CONTRIBUTIONS						(j) TOTAL
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	
	Noncash	Volunteer Labor (In-Kind)	Cash to Cooperator	Noncash	Value of In-Kind Contributions	Cash to FS	Third Party			
							Cash	Noncash	In-Kind	
						Federal	Federal	Federal		
Salaries/Labor	\$6,978.00		\$32,137.00	\$10,346.18	\$35,360.00					84,821.18
Travel			\$10,080.00							10,080.00
Equipment										0.00
Supplies	\$2,000.00		\$14,248.00							16,248.00
Materials										0.00
Printing										0.00
Other			\$1,560.00							1,560.00
Other			\$250.00							250.00
Subtotal	\$8,978.00	\$0.00	\$58,275.00	\$10,346.18	\$35,360.00	\$0.00	\$0.00	\$0.00	\$0.00	112,959.18
Cooperator Indirect Costs										0.00
FS Overhead Assessment	\$637.00									637.00
Gross Total	\$9,615.00	\$0.00	\$58,275.00	\$10,346.18	\$35,360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$113,596.18

Matching Costs Determination	
Total Forest Service Share =	(k)
(a+b+c)/(j) = (k)	59.76%
Other Federal Contribution =	(l)
(g)+(h)+(i)/(j) = (l)	0.00%
Total Federal Share =	(m)
(k+l) = (m)	59.76%
Total Cooperator Share	(n)
[(d+e+f)/(j) = (o)]	40.24%
Total	(o)
(m+n) = (o)	100.00%

2. Cost Analysis:

Use the following section to show additional information that supports the lump sum figures provided above. The following Cost Analysis boxes, (a)-(k), should provide a cost analysis of the corresponding matrix columns, (a)-(g), above, e.g. matrix column (a) *FS Noncash Contribution* should be analyzed under block (a), below, and matrix column (b) *FS In-Kind Contribution* should be analyzed under block (b), below, etc. Furthermore, each cost analysis box, below, should have clear labels indicating which cost element, above, is being analyzed, e.g. Salary/Labor = hrs or days x rate; Travel = miles x rate, or months x FOR rate (that is, days x per diem rate); Equipment Use = hrs or days x rate; Supplies & Materials --list of items and estimated cost; Printing = estimated cost per item; Indirect Cost = Direct cost x current indirect rate.

If necessary, add additional sheets for cost analysis. To compress any unwanted portion(s) of this section, highlight the section to be hidden, then select "Format", "Row", and "Hide" from the toolbar.

Column (a) FS Noncash Contribution	Salary 24 days x \$290.75= \$6,978, Supplies & building materials: cement, posts, lumber, rebar, cable, bolts, gravel = \$2000 Indirect at 7.1% = \$637
Column (c) FS Cash to the Cooperator	See also Attachment 1. Salary: Work Crew Coord. 1040 hrs. X \$23.77 / hr. = \$24,721. Benefits: Work Crew Coord. =\$7,416. Travel , ER&R costs. This stands for "Equipment Rental and Revolving"; a monthly fee for vehicles and fuel. Our monthly cost for those vehicles is \$840 X 12 mos. = \$10,080.00. Tools & Supplies \$14,248; see Attachment 2 itemized Equipment list totalling \$11,921, Fuel 10 gal/day= \$1,000, Repairs= \$1027, Telephone = \$300, Contract Administration = \$ 250 L & I (5 crew x 104dys 10hs/day x \$0.30) = \$1,560 The L&I is Labor and Industry cost for the crew. We pay the amount indicated to HR to assist in payment in case a person on the crew is injured. The Contract Administration Cost is salary to Accounting department 10 hrs X \$25/hr=\$250
Column (d) Cooperator Noncash Contribution	Salary: Admin Lt 40 hrs. X \$44.19 / hr. = \$1,767, Program Sgt. 100 hrs. X \$34.75 / hr. = \$3,474, Work Crew Super. 100 hrs. X \$27.16 / hr.= \$2,716, . Benefits: Admin Lt. + \$530.28, Program Sgt. = \$1,042.50, Work Crew Super. =\$814.80,
Column (e) Cooperator Value of In-Kind Contributions	Value of crew time. Crew incarceration costs are \$68 per day. Crew = 5 members x \$68/day x 104 days = \$35,360

Expenditures to date by Budget Object Class Categories (Refer 30% of wages earned)

Object Class Categories *		<i>1. Forest Service</i>	<i>2. Applicant</i>	Total
a. Personnel				
	Admin Lt 40 hrs. X \$44.19 / hr.		\$1,767.60	
	Program Sgt. 100 hrs. X \$34.75 / hr.		\$3,475.00	
	Work Crew Super. 100 hrs. X \$27.16 / hr.		\$2,716.00	
	Work Crew Coord. 1040 hrs. X \$23.77 / hr.	\$24,721.00		
	5 Person Inmate Crew Expense (104 Days @ \$340.00 per Day)		\$35,360.00	
	Subtotal	\$24,721.00	\$43,318.60	\$68,039.60
b. Fringe Benefits				
	Admin Lt. (30% of wages)		\$530.28	\$530.28
	Program Sergeant (30% of wages)		\$1,042.50	\$1,042.50
	Work Crew Supervisor (30% of wages)		\$814.80	\$814.80
	Work Crew Coordinator (30% of wages)	\$7,416.00		\$0.00
	Subtotal	\$7,416.00	\$2,387.58	\$9,803.58
c. Travel (ER&R Costs)				
	ER&R Costs (\$840 X 12 months for maintenance, fuel, replacement of vehicles)	\$10,080.00		
	Subtotal	\$10,080.00		\$10,080.00
d. Equipment				
	Tools & Equipment (See attached list)	\$11,921.00		
	Fuel for Equipment 10 gal / day x 49 days x \$2.41	\$1,000.00		
	Repair Cost (Repair of equipment during the year)	\$1,027.00		
	Telephone (12 X \$25.00) for the cost of cell phone	\$300.00		
	Subtotal	\$14,248.00		\$14,248.00
e Contractual				
f Construction				
g Other				
	L&I (5 crew members x 104days 10 hrs. / day x \$.30) Insurance for crew members	\$1,560.00		
	Subtotal	\$1,560.00		\$1,560.00
h Contract Administration		\$250.00		
	Subtotal	\$250.00		\$250.00
	TOTALS	\$58,275.00	\$45,706.18	\$103,981.18

Forest Tools For Year 2011	Amount	Unit Cost	Total Cost
Boots (safety toe) Rubber or Leather	8	\$37.00	\$296.00
Pruning Saw	2	\$15.00	\$30.00
Bypass Pruners (hand)	5	\$15.00	\$75.00
Canteens/holder/belts	10	\$18.00	\$180.00
Ear plugs (box 200)	2	\$32.00	\$64.00
Eye wash 4oz. Bottles	12	\$3.00	\$36.00
Fire extinguisher refill	2	\$37.00	\$74.00
First aid kit (refill)	1	\$37.00	\$37.00
First aid kit-trail pack type (guide) (refill)	1	\$95.00	\$95.00
Garden rakes	3	\$15.00	\$45.00
Hard hat w/face shield (crew)	5	\$36.00	\$180.00
Leaf rakes (plastic flex rake)	3	\$11.00	\$33.00
Leather gloves	24	\$6.00	\$144.00
Litter sticks	10	\$25.00	\$250.00
Pitchforks (4 or 5 tine)	3	\$27.00	\$81.00
Pruning loppers	5	\$36.00	\$180.00
Pulaski axes	5	\$31.00	\$155.00
Metal Handle Brush Grubber	2	\$95.00	\$190.00
Rain gear	10	\$56.00	\$560.00
Rubber/cotton gloves	40	\$6.00	\$240.00
Safety glasses	30	\$4.00	\$120.00
Safety vests	10	\$19.00	\$190.00
Shovels	5	\$28.00	\$140.00
Stihl bar and chain oil	6	\$7.00	\$42.00
Stihl 2 cycle oil	5	\$34.00	\$170.00
Type II Safety Can (Two-gallon)	1	\$79.00	\$79.00
Type II Safety Can (Five-gallon)	1	\$79.00	\$79.00
Vehicle Spill Kit	1	\$40.00	\$40.00
Sledge hammers	2	\$28.00	\$56.00
High Impact Wedge/Orange	5	\$6.00	\$30.00
Heavy-Duty Wedge/Tool Holster	1	\$14.00	\$14.00
Splitting maul	2	\$30.00	\$60.00
Tool and Equipment tiedowns straps	6	\$27.50	\$165.00
5/8" Choker	4	\$42.00	\$168.00
117-Piece Tool Set	1	\$118.00	\$118.00
Handyman Jack	1	\$82.00	\$82.00
Trimmer line and blades	9	\$45.00	\$405.00
Trimmer harness (crew)	5	\$43.00	\$215.00
Power Scythe Attachment	1	\$238.00	\$238.00
Trimmer line heads	5	\$36.00	\$180.00
Zac Mcleod fire tool	5	\$68.00	\$340.00
Chainsaw chain	4	\$27.00	\$108.00
5 gallon water container	1	\$39.00	\$39.00
			\$6,023.00

POWER EQUIPMENT:

Lawn Mowers	2	\$591.00	\$1,182.00
Stihl Blower	2	\$456.00	\$912.00
Stihl Chainsaw	1	\$424.00	\$424.00
MT-55 Track (#6692923)	2	\$565.00	\$1,130.00
44" Combination Bucket	1	\$2,250.00	\$2,250.00
			\$5,898.00

TOTAL:

\$11,921.00

**WHATCOM COUNTY
SHERIFF'S OFFICE**

BILL ELFO
SHERIFF

PUBLIC SAFETY BUILDING
311 Grand Avenue
Bellingham, WA 98225-4078
(360) 676-6650



JEFF PARKS
UNDERSHERIFF
ART EDGE
CHIEF DEPUTY
DOUG CHADWICK
CHIEF DEPUTY
STEVE COOLEY
CHIEF INSPECTOR
WENDY JONES
CHIEF OF CORRECTIONS

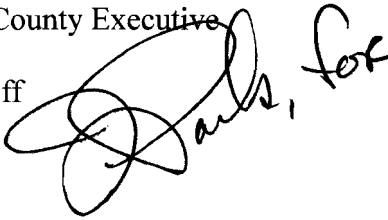
RECEIVED

JUN 9 - 2011

PETE KREMEN
COUNTY EXECUTIVE

MEMORANDUM

TO: Pete Kremen, County Executive
FROM: Bill Elfo, Sheriff
DATE: June 7, 2011
RE: Whatcom County Contract No. 201008005-2



Enclosed are three (3) originals of the Participating Agreement, Modification 2 of Whatcom County Contract No. 201008005 between the USDA Forest Service Mt Baker-Snoqualmie National Forest and Whatcom County for your review and signature.

Background and Purpose

This Modification 2 is another update for the master agreement #201008055, which expires December 31, 2012 and allows both entities to accomplish projects cooperatively, benefiting Forestry Service programs, where the primary purpose is to provide a work environment and host the County's existing manpower development and job training programs for jail inmates.

Funding Amount and Source

The Forestry Service Work Crew is paid for through funding from the Title II Project with the Mount Baker-Snoqualmie National Forest. These funds have to be allocated before December 31, 2012 and are available for expenditure through December 31, 2014. The available funding, relating to this modification is \$58,275.00, with the total available monies so far being \$204,874.00.

Differences from Previous Contract

This is operationally the same as the previous agreement and modification we have with the Forestry Service. This particular modification adds \$58,725.00 to the total allotted funding.

Please contact Karen Walker at extension 50467, if you have any questions or concerns regarding the terms of this agreement.