

**WHATCOM COUNTY COUNCIL AGENDA BILL**

NO. 2009-244

CLEARANCES	Initial	Date	Date Received in Council Office	Agenda Date	Assigned to:
Originator:	MJD	4/27/09	<p>RECEIVED</p> <p>MAY 05 2009</p> <p>WHATCOM COUNTY COUNCIL</p>	5/12/09	Introduction
Division Head:	APL	4/28/09		5/26/09	Finance/Council
Dept. Head:	JMA	4/28/09			
Prosecutor:	DLG	04/30/09			
Purchasing/Budget:	BB	5/1/09			
Executive:	Raney	5/5/09			

**TITLE OF DOCUMENT:** Ordinance decreasing Engineering's petty cash revolving fund to a total of \$100.00 for Whatcom County Public Works Engineering Services located at 5280 Northwest Dr. (Northwest Annex).

**ATTACHMENTS:**

1. Memo to County Executive and Council
2. Ordinance

SEPA review required?    ( ) Yes    ( X ) NO SEPA review completed?    ( ) Yes    ( ) NO	Should Clerk schedule a hearing?    ( ) Yes    ( X ) NO Requested Date:
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**SUMMARY STATEMENT OR LEGAL NOTICE LANGUAGE:** (If this item is an ordinance or requires a public hearing, you must provide the language for use in the required public notice. Be specific and cite RCW or WCC as appropriate. Be clear in explaining the intent of the action.)

This is a request to decrease the petty cash account for WC Public Works Engineering Services by \$200.00 for a total petty cash account of \$100.00.

**COMMITTEE ACTION:**  
5/26/2009: Forwarded to Council for approval

**COUNCIL ACTION:**  
5/12/2009: Introduced  
5/26/2009: Council Adopted 7-0  
Ord. 2009-045

Related County Contract #:	Related File Numbers:	Ordinance or Resolution Number: Ord. 2009-045
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**Please Note:** Once adopted and signed, ordinances and resolutions are available for viewing and printing on the County's website at: [www.co.whatcom.wa.us/council](http://www.co.whatcom.wa.us/council).

SPONSORED BY: Consent  
PROPOSED BY: Public Works - Engineering  
INTRODUCTION DATE: 5/12/09

ORDINANCE NO. 2009-045

AN ORDINANCE IN THE MATTER OF DECREASING  
THE ENGINEERING SERVICES PETTY CASH REVOLVING FUND FROM \$300.00 TO \$100.00

WHEREAS, the Northwest Annex Permit Center operates with one cashier to handle transactions for both Engineering Services and Planning & Development Services, it is necessary for the Northwest Annex Engineering Services Office to reduce the amount held in a petty cash fund, and

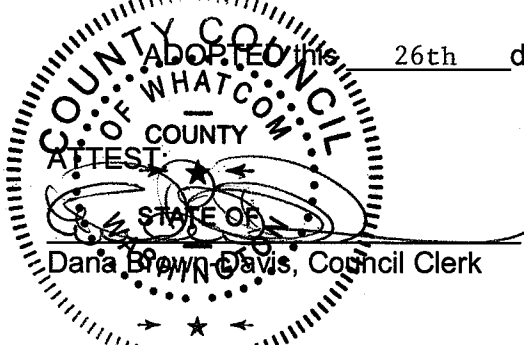
WHEREAS a petty cash fund for the Northwest Annex Engineer's Office was established by resolution on September 22, 1961, and increased to \$100.00 by Resolution #E-78-35 on July 26, 1978, and increased to \$200.00 by Resolution #80-76 on December 18, 1980, and increased to \$300.00 by Ordinance 2007-039 on July 24, 2007, and

WHEREAS, the amount now available is more than necessary to provide for occasional office purchases in said office,

NOW THEREFORE, BE IT ORDAINED that the amount of the petty cash fund for the Northwest Annex Engineer's Office be reduced to \$100.00; and

BE IT FURTHER ORDAINED that \$200.00 be delivered to the Whatcom County Treasurer's Office and deposited to the Road Fund.

ADOPTED this 26th day of May, 2009.



Dania Brown-Davis, Council Clerk

WHATCOM COUNTY COUNCIL  
WHATCOM COUNTY, WASHINGTON

Seth M. Fleetwood, Council Chair

APPROVED AS TO FORM:

Daniel L. Gibson  
Civil Deputy Prosecutor

Pete Kremen  
Pete Kremen, Executive

Approved       Denied

Date Signed: 5-28-09