

<b>CLEARANCES</b>	<b>Initial</b>	<b>Date</b>	<b>Date Received in Council Office</b>	<b>Agenda Date</b>	<b>Assigned to:</b>
<i>Originator:</i>		7/16/2008		7/22/2008	Introduction
<i>Division Head:</i>				8/05/2008	NR/Council
<i>Dept. Head:</i>					
<i>Prosecutor:</i>					
<i>Purchasing/Budget:</i>					
<i>Executive:</i>					

**TITLE OF DOCUMENT:**

Resolution rescinding in part Res 2008-16 re: Subzone Advisory Committees

**ATTACHMENTS:**

<i>SEPA review required?</i> (    ) <b>Yes</b> (    ) <b>NO</b>	<i>Should Clerk schedule a hearing ?</i> (    ) <b>Yes</b> (    ) <b>NO</b>
<i>SEPA review completed?</i> (    ) <b>Yes</b> (    ) <b>NO</b>	<i>Requested Date:</i>

**SUMMARY STATEMENT OR LEGAL NOTICE LANGUAGE: (If this item is an ordinance or requires a public hearing, you must provide the language for use in the required public notice. Be specific and cite RCW or WCC as appropriate. Be clear in explaining the intent of the action.)**

Resolution rescinding in part resolution 2008-016, providing for the publication of board of supervisors actions and adopting operating rules for subzone advisory committees.

<b>COMMITTEE ACTION:</b> 8/05/2008: Forwarded to Council for approval	<b>COUNCIL ACTION:</b> 7/22/2008: Introduced 8/05/2008: Council Approved 7-0 Res. 2008-054
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<b>Related County Contract #:</b>	<b>Related File Numbers:</b>	<b>Ordinance or Resolution Number:</b> Res. 2008-054
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**Please Note: Once adopted and signed, ordinances and resolutions are available for viewing and printing on the County's website at: [www.co.whatcom.wa.us/council](http://www.co.whatcom.wa.us/council).**

**PROPOSED BY: Consent**  
**SPONSORED BY: Consent**  
**INTRODUCED: July 22, 2008**

**RESOLUTION 2008-054**

**RESCINDING IN PART RESOLUTION 2008-016, PROVIDING FOR THE  
PUBLICATION OF BOARD OF SUPERVISORS ACTIONS AND ADOPTING  
OPERATING RULES FOR SUBZONE ADVISORY COMMITTEES**

**(A Resolution of the Whatcom County Flood Control  
Zone District Board of Supervisors)**

**WHEREAS**, the Whatcom County Flood Control Zone District (WCFCZD) Board of Supervisors has established and appointed advisory committees to serve each of several subzones of the District by Resolutions 97-061 and 2008-016; and

**WHEREAS**, the Board of Supervisors finds that maintaining consistency among the operations of the subzone advisory committees improves efficiency in management of the subzones and the countywide district; and

**WHEREAS**, Resolution 2008-016 established rules of procedure for the Birch Bay Watershed and Aquatic Resource Management District, and the board of Supervisors now wishes to make a single set of operational rules for all subzone advisory committees;

**WHEREAS**, the Board of Supervisors finds that the actions of the Board of Supervisors should be collected in a single place easily available to the public; and

**WHEREAS**, the Whatcom County FCZD is a separate governmental entity from Whatcom County, the District's actions are not actions of Whatcom County and their inclusion in the County Code may cause unnecessary confusion; and


**WHEREAS**, it is possible to collect, publish and update the policy-making actions of the FCZD Board of Supervisors as a separate tabbed document contained within the binder of the Whatcom County Code, making it readily available to the public while making plain the distinction between the two entities.

**NOW THEREFORE BE IT RESOLVED** that the Board of Supervisors of the Whatcom County Flood Control Zone District rescinds all of Resolution 2008-016 except for the establishment of the Advisory Committee for the Birch Bay Watershed and Aquatic Resources Management District;

**BE IT FURTHER RESOLVED** that the Board of Supervisors adopts the rules of operation for all subzone advisory committees as outlined in Exhibit A to this resolution; and

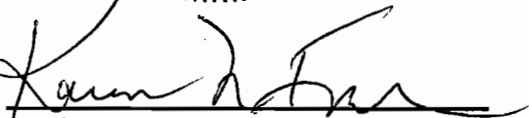
**BE IT FINALLY RESOLVED** that the actions of the Board of Supervisors shall be collected and published as a separately tabbed document published within the binder for the Whatcom County Code.

**APPROVED** this 5th day of August, 2008.

ATTEST:  
  
Dana Brown-Davis  
Clerk of the Council

**WHATCOM COUNTY FLOOD  
CONTROL ZONE DISTRICT BOARD  
OF SUPERVISORS**

  
Carl Weimer, Chairman

**APPROVED AS TO FORM:**  
  
Civil Deputy Prosecuting Attorney

# **EXHIBIT A**

## **Title 100**

### **100.06.010 Subzone Advisory Committees.**

The Whatcom County Flood Control Zone District has established Advisory Committees for the following subzones:

- a) Acme/VanZandt;
- b) Sumas/Nooksack/Everson;
- c) Lynden/Everson; and
- d) Birch Bay Watershed and Aquatic Resources Management District.

### **100.06.020 Subzone Advisory Committees – Duties.**

Each Subzone Advisory Committee shall advise the Whatcom County Flood Control Zone District Board of Supervisors on subzone operations and plans within that subzone's respective geographic area.

### **100.06.030 Membership.**

Each advisory committee shall consist of five members, each of whom resides in the respective subzone, and who collectively represent a diversity of geographic areas and stakeholder interests from within the subzone whenever possible.

### **106.06.040 Term of Office.**

The term of office for each member shall be four years, provided that the initial members of an advisory committee shall have staggered terms so that two members are appointed for two years, two members are appointed for three years, and one member is appointed for four years. A member may be appointed to serve up to two consecutive four year terms, regardless of whether that member has served a first term of less than four years.

### **100.06.050 Meetings - Quorum.**

The advisory committee shall meet once monthly or as its members shall determine, but not less frequently than once every six months. Three members of the advisory committee shall constitute a quorum for the transaction of business.

### **100.06.060 Committee Staffing.**

Pursuant to the terms of an interlocal agreement, Whatcom County may provide limited staffing for the advisory committee, providing agendas and other technical support as requested and available.

### **100.06.070 Election of Officers.**

At its initial meeting, the advisory committee will elect a chairperson, vice-chairperson and recording secretary. The vice chairperson shall have the power to perform all duties of the chairperson in his or her absence. The recording secretary shall have the duty to take roll, ensure the presence of a quorum, and record the minutes of each meeting.

Thereafter, at its first meeting of each calendar year, the advisory committee shall organize by electing a chairperson, vice chairperson and recording secretary to serve for a period of one year.

### **100.06.080 Vacancies.**

When a vacancy occurs as the result of a completed term, or due to the death, resignation, or unexcused absence from two consecutive regular

meetings of an Advisory Committee, or if for any other reason a member is unable to fulfill the duties of membership, the vacancy will be filled by appointment of the Whatcom County Flood Control Zone District Board of Supervisors.

If a position has remained vacant for more than 90 days due to a lack of qualified applications having been received, an applicant who has previously served on the Advisory Committee may be appointed to serve an additional term, notwithstanding any other provisions of this title.

#### **100.06.090 Public Meetings and Records**

Written notice of the time and place of any meeting shall be sent to each member of the committee at least five (5) days prior to each meeting.

While the subzone Advisory Committees are not agency governing bodies subject to the Washington State Open Public Meetings law, the Board of Supervisors intends that the subzone Advisory Committees give public notice of their meetings consistent with that statute, hold meetings open to the public, and record the proceedings of any meeting. No Advisory Committee shall take any action or make any recommendation to the Flood Control Zone District Advisory Committee or the Board of Supervisors except through recorded decisions made at properly noticed public meetings.

Records of the subzone Advisory Committees shall be provided to the River and Flood Division of Whatcom County Public Works Department, which shall retain them unless otherwise provided for by agreement between Whatcom County and the Whatcom County Flood Control Zone District.