

WHATCOM COUNTY COUNCIL AGENDA BILL

NO. AB2007-297

CLEARANCES	Initial	Date	Date Received in Council Office	Agenda Date	Assigned to:
Originator:	MJD	6/20/07	RECEIVED JUL 02 2007 WHATCOM COUNTY COUNCIL	7/10/07	Introduction
Division Head:	JPR	6/20/07		7/24/07	Finance/Council
Dept. Head:	JPR ^{F&P}	6/20/07			
Prosecutor:	DLG	06/19/07			
Purchasing/Budget:	BB	6/25/07			
Executive:	DK OK	7-2-07			

TITLE OF DOCUMENT: Ordinance increasing Engineering's petty cash revolving fund to a total of \$300.00 for Whatcom County Public Works Engineering Services located at 5280 Northwest Dr., Ste C (Northwest Annex).

ATTACHMENTS:

1. Memo to County Executive and Council
2. Ordinance

SEPA review required? () Yes (X) NO
 SEPA review completed? () Yes () NO

Should Clerk schedule a hearing? () Yes (X) NO
 Requested Date:

SUMMARY STATEMENT OR LEGAL NOTICE LANGUAGE: (If this item is an ordinance or requires a public hearing, you must provide the language for use in the required public notice. Be specific and cite RCW or WCC as appropriate. Be clear in explaining the intent of the action.)

This request is to increase the petty cash account for WC Public Works Engineering Services by \$100.00 for a total petty cash account of \$300.00 for the purpose of ensuring sufficient cash is available to make change for the public at the service counter for permits, sale of copies and publications, and to make small purchases.

COMMITTEE ACTION:

7/24/2007: Forwarded to Council for approval

COUNCIL ACTION:

7/10/2007: Introduced
 7/24/2007: Council Adopted 7-0
 Ord. 2007-039

Related County Contract #:

Related File Numbers:

Ordinance or Resolution Number:

Ord. 2007-039

Please Note: Once adopted and signed, ordinances and resolutions are available for viewing and printing on the County's website at: www.co.whatcom.wa.us/council.

SPONSORED BY: Consent

PROPOSED BY: Public Works - Engineering

INTRODUCTION DATE: 7/10/07

ORDINANCE NO. 2007-039

AN ORDINANCE IN THE MATTER OF INCREASING THE ENGINEERING SERVICES PETTY CASH REVOLVING FUND FROM \$200.00 TO \$300.00

WHEREAS, it is necessary for the Northwest Annex Engineer's Office to maintain a petty cash fund in order to have change available when issuing permits and address assignments, and when selling copies, maps, and publications made in the Engineer's Office, and

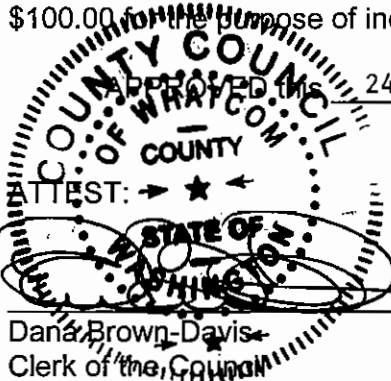
WHEREAS a petty cash fund for the Northwest Annex Engineer's Office was established by resolution on September 22, 1961, increased to \$100.00 by Resolution #E-78-35 on July 26, 1978, and increased to \$200.00 by Resolution #80-76 on December 18, 1980, and

WHEREAS, the amount now available is insufficient and it is essential to have sufficient cash available to conduct business transactions and issue permits in said office,

NOW THEREFORE, BE IT ORDAINED that the amount of the petty cash fund for the Northwest Annex Engineer's Office be increased to \$300.00; and

BE IT FURTHER ORDAINED that a Treasurer's check be issued in the amount of \$100.00 for the purpose of increasing that particular Petty Cash Revolving Fund to \$300.00.

APPROVED this 24 day of July, 2007.



Dana Brown-Davis
Clerk of the Council

WHATCOM COUNTY COUNCIL
WHATCOM COUNTY, WASHINGTON

Carl Weimer, Council Chair

APPROVED AS TO FORM:

WHATCOM COUNTY EXECUTIVE
WHATCOM COUNTY WASHINGTON

Civil Deputy Prosecutor

Pete Kremen, County Executive

() Approved () Denied

Date Signed: 7-25-07