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WHATCOM COUNTY COUNCIL
Finance and Administrative Services Committee

May 22, 2007

Committee Chair Sam Crawford called the meeting to order at 11:00 a.m. in the Council Chambers, 311 Grand Avenue, Bellingham, Washington.

Present:
L. Ward Nelson
Dan McShane

Absent:
None

Also Present:
Barbara Brenner

COMMITTEE DISCUSSION AND RECOMMENDATION TO COUNCIL

1. ORDINANCE AMENDING THE 2007 WHATCOM COUNTY BUDGET, FIFTH REQUEST, IN THE AMOUNT OF \$373,771 (AB2007-227)

Dewey Desler, Deputy Administrator, described the requests.

Nelson moved to recommend approval to the full Council. He asked if the metal detector would be more resilient to being bumped.

George Reid, Administrative Services Department, explained the incident where the detector was bumped. It was damaged during the incident. The detector was very old. They purchased it used. The request is for a new machine. The older machines aren't being serviced anymore. They must be calibrated at least once per year, which costs \$3,500 each time.

Nelson asked if there is insurance for it. Reid stated there isn't.

Crawford asked the security options.

Mike Russell, Administrative Services Department, stated this is the best they can do for the space they have.

Crawford stated it's disappointing that they have to have this equipment in the rotunda, which is a nice piece of architecture. He asked whether the money for the Hungerschafer issue would have impacts to other criminal justice departments. Desler stated it would not.

Motion carried unanimously.

COUNCIL "CONSENT AGENDA" ITEM

1. REQUEST AUTHORIZATION FOR THE EXECUTIVE TO ENTER INTO A GRANT AGREEMENT BETWEEN WHATCOM COUNTY SUPERIOR COURT AND THE WASHINGTON STATE ADMINISTRATIVE OFFICE OF THE COURTS (AOC) TO PROVIDE FOR A CONTRACTED LEGAL ASSISTANCE CLINIC TO AID DOMESTIC VIOLENCE LITIGANTS (AB2007-234)

1
2 Brenner asked if they would provide services to both sides.

3
4 N.F. Jackson, Superior Court, stated they would, to anyone who applies. He
5 described the service.

6
7 Brenner asked if both sides of a case could offer their input. Jackson stated they
8 can. The court facilitator position is absolutely unbiased. They've had to tell several
9 advocacy groups, from whom this started, that the County must be absolutely unbiased and
10 assume innocence until proven guilty.

11
12 **Nelson moved** to recommend approval to the full Council.

13
14 **Motion carried unanimously.**

- 15
16 **2. REQUEST AUTHORIZATION FOR THE EXECUTIVE TO ENTER INTO A SUB-**
17 **RECIPIENT AGREEMENT TO THE 2007 STOP GRANT AWARD WITH THE**
18 **ADMINISTRATIVE OFFICE OF THE COURTS TO PROVIDE LAW ADVOCATES TO**
19 **CONDUCT A CLINIC FOR DOMESTIC VIOLENCE DISSOLUTION AND CHILD**
20 **CUSTODY LITIGANTS TO AID IN THE COMPLETION OF LEGAL PLEADINGS IN**
21 **THE AMOUNT OF \$22,737 (FUNDED BY THE STOP GRANT) (AB2007-235)**

22
23 N.F. Jackson, Superior Court, explained the program.

24
25 **Crawford moved** to recommend approval to the full Council.

26
27 **Motion carried unanimously.**

- 28
29 **3. REQUEST AUTHORIZATION FOR THE EXECUTIVE TO AWARD BID #07-44 TO**
30 **LOW BIDDER, SOUND FORD, FOR THE REPLACEMENT OF A 1-TON CAB &**
31 **CHASSIS WITH A DUMP BODY IN THE AMOUNT OF \$37,760.27 (AB2007-**
32 **236)**

33
34 **Nelson moved** to recommend approval to the full Council.

35
36 **Motion carried unanimously.**

- 37
38 **4. REQUEST AUTHORIZATION FOR THE EXECUTIVE TO AWARD BID #07-42 TO**
39 **LOW BIDDER, SOUND FORD, FOR ONE REPLACEMENT AND 2 NEW PICKUP**
40 **TRUCKS IN THE AMOUNT OF \$60,425.82 (AB2007-237)**

41
42 **McShane moved** to recommend approval to the full Council.

43
44 Brenner asked why they are increasing the crew.

45
46 Eric Schlehuber, Public Works Department, stated the pickups are for the work zone
47 safety enhancements that the Council approved, which allowed them to hire four new staff
48 for flagging purposes.

49
50 Brenner asked why they each need a new pickup. Schlehuber stated they were
51 trying to create an efficiency. They need flaggers there at the beginning of the project to
52 the end of the project. Many of the projects are rolling projects that roll down the road.
53 Intersections may be one or two miles apart.

1 ***Motion carried unanimously.***
2

- 3 **5. REQUEST AUTHORIZATION FOR THE EXECUTIVE TO ENTER INTO A**
4 **CONTRACT AGREEMENT BETWEEN WHATCOM COUNTY AND NORSTAN**
5 **COMMUNICATIONS, INC D/B/A BLACK BOX NETWORK SERVICES FOR**
6 **REMOTE SUPPORT PLAN AND ON SITE TECHNICAL LABOR FOR**
7 **MAINTENANCE SERVICES OF ERICSSON MD110 EQUIPMENT THROUGH**
8 **DECEMBER 31, 2007 IN THE AMOUNT OF \$21,990.50 (AB2007-238)**
9

10 ***Crawford moved*** to recommend approval to the full Council.

11
12 George Reid, Administrative Services Department, stated there was a budget
13 oversight in the proposal for the new operation system for maintenance. They are just
14 moving money around. A maintenance contract is more economical.
15

16 There was discussion about desktop equipment and future benefits of the new
17 system.
18

19 ***Motion carried unanimously.***
20

- 21 **6. REQUEST AUTHORIZATION FOR THE EXECUTIVE TO ENTER INTO A**
22 **CONTRACT AGREEMENT BETWEEN WHATCOM COUNTY AND STEWART+KING**
23 **ARCHITECTS, INC. FOR CONSULTING SERVICES FOR THE WHATCOM COUNTY**
24 **COURTHOUSE – BASEMENT RENOVATIONS IN THE AMOUNT OF \$38,250**
25 **(AB2007-239)**
26

27 Mike Russell, Administrative Services Request, explained the project. They are
28 remodeling space for the Elections Division and to have meeting and training rooms. The
29 project is just for the multi-purpose room and the area that the Information Technology
30 Division used to take up.
31

32 ***Nelson moved*** to recommend approval to the full Council.
33

34 ***Motion carried unanimously.***
35

- 36 **7. REQUEST AUTHORIZATION FOR THE EXECUTIVE TO AWARD BID #07-15 TO**
37 **MILLER'S PAINTING FOR MISCELLANEOUS PAINTING AT WHATCOM COUNTY**
38 **FACILITIES IN BELLINGHAM, WA NOT TO EXCEED \$60,000 INCLUDING TAX**
39 **(AB2007-240)**
40

41 ***Crawford moved*** to recommend approval to the full Council.
42

43 Brenner asked if this is about the Public Works Department budget.
44

45 Brad Bennett, Administrative Services Department, stated this is not a project
46 budget. This is the award of contract.
47

48 Brenner asked if they usually do this every year, at this amount.
49

50 Mike Russell, Administrative Services Request, explained it is. He asks for this
51 amount every year, and spends it.
52

53 ***Motion carried unanimously.***
54

1 8. REQUEST AUTHORIZATION FOR THE EXECUTIVE TO ENTER INTO A
2 CONTRACT AGREEMENT BETWEEN WHATCOM COUNTY AND EDGE
3 ANALYTICAL LABORATORY TESTING SERVICES NOT TO EXCEED \$25,000
4 ANNUALLY (AB2007-241)

5
6 *McShane moved* to recommend approval to the full Council.

7
8 *Motion carried unanimously.*

9
10 9. RESOLUTION ORDERING THE CANCELLATION OF WHATCOM COUNTY JAIL
11 INMATE TRUST FUND CHECKS MORE THAN TWO YEARS OLD (AB2007-242)

12
13 *Nelson moved* to recommend approval to the full Council.

14
15 Brad Bennett, Administrative Services Department, described the purpose of the
16 checks.

17
18 *Motion carried unanimously.*

19
20 10. REQUEST AUTHORIZATION FOR THE EXECUTIVE TO ENTER INTO AN
21 INTERLOCAL AGREEMENT BETWEEN WHATCOM COUNTY AND THE CITY OF
22 BELLINGHAM FOR THE PURPOSE OF ANNEXATION AND DEVELOPMENT
23 WITHIN THE CITY OF BELLINGHAM FOR APPROXIMATELY 125 ACRES IN
24 THE VICINITY OF ALDRICH ROAD AND HORTON ROAD (AB2007-218)

25
26 *Crawford moved* to recommend approval to the full Council.

27
28 *Motion carried unanimously.*

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31 **OTHER BUSINESS**

32
33 There was no other business.

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36 **ADJOURN**


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38 The meeting adjourned at 11:24 a.m.

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42 Jill Nixon, Minutes Transcription

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WHATCOM COUNTY COUNCIL
WHATCOM COUNTY, WASHINGTON
Dina Brown Davis, Council Clerk

WHATCOM COUNTY COUNCIL
WHATCOM COUNTY, WASHINGTON


Sam Crawford, Committee Chair