

DISCLAIMER: This document contains the Whatcom County Council or Committee minutes, as approved. However, unless an attested signature page is attached, they are not the final approved minutes.

1 WHATCOM COUNTY COUNCIL
2 **Finance and Administrative Services Committee**
3

4 October 21, 2003
5

6 The meeting was called to order at 12:00 p.m. by Committee Chair Sam
7 Crawford in the Council Chambers, 311 Grand Avenue, Bellingham, Washington.
8

9 Present:

10 L. Ward Nelson

11 Sharon Roy
12

Absent:

None

13 Also Present:

14 Dan McShane
15
16

17 **COMMITTEE DISCUSSION AND RECOMMENDATION TO COUNCIL**
18

19 **1. ORDINANCE AMENDING THE 2003 WHATCOM COUNTY BUDGET,**
20 **ELEVENTH REQUEST (AB2003-340)**
21

22 Dewey Desler, Deputy Administrator, stated there is a request from the
23 prosecutor to fund a BP adjudicative process in the amount of \$20,000. Revenues
24 and expenditures match. All are grants except the adjudicative process.
25

26 ***Nelson moved*** to recommend approval to the full Council.
27

28 Crawford stated he has concerns about the \$20,000, but it's the will of the
29 majority of the Council.
30

31 ***Motion carried 2-0 with Roy out of the room.***
32
33

34 **COUNCIL "CONSENT AGENDA" ITEM**
35

36 **1. REQUEST AUTHORIZATION FOR THE EXECUTIVE TO ENTER INTO AN**
37 **INTERLOCAL AGREEMENT BETWEEN WHATCOM COUNTY SHERIFF'S**
38 **OFFICE AND THE PORT OF BELLINGHAM TO PROVIDE LAW**
39 **ENFORCEMENT AND SCREENING SERVICES TO THE BELLINGHAM**
40 **AIRPORT FOR OUTGOING COMMERCIAL FLIGHTS, IN THE AMOUNT**
41 **OF \$267,450.84 (AB2003-344)**
42

43 ***Nelson moved*** to recommend approval to the full Council. He asked if this
44 is fully funded through the Port of Bellingham. It's a grant that the Port of
45 Bellingham receives. The County provides the services, and the Port pays for those
46 services.
47

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1 Carey James, Undersheriff, stated it's from the Transportation Security
2 Administration (TSA).
3

4 Nelson asked if the services provided according to their fiscal year. James
5 stated it goes from October 1 through September 29.
6

7 Nelson asked if the position is fully funded through this program. James
8 stated it is.
9

10 Nelson asked if the position requires a vehicle. James stated it does.
11

12 Nelson asked if the vehicle is fully funded by the program. James stated it
13 is.
14

15 Nelson asked if this is a full-time equivalent (FTE) position for which the
16 County will hire. James stated the Sheriff's Office intends to use positions that it
17 currently has to cover the work at the airport instead of creating a new FTE. The
18 funding will cover all expenses for deputies to be out there. The deputy will not be
19 full-time at the airport. The Sheriff's Office has an agreement with the airport
20 where the presence of the deputy is only required when the planes are leaving.
21 The position is funded for full-time, but the position is not full time. The traffic
22 enforcement unit will work at the airport and in other places in the community.
23

24 Roy asked if this will involve an increase in overtime for deputies. James
25 stated they will have to use other deputies at the time the traffic enforcement unit
26 can't cover the airport. It is at an amount that will not put a serious impact on the
27 Sheriff's Office budget.
28

29 Roy stated she doesn't want to use into overtime.
30

31 McShane stated they had a problem with overtime before. James stated
32 they have to enter into an agreement where deputies work ten-hour shifts, which
33 provides a shift overlap. That has cut down on the overtime use already. With this
34 funding, they will use the traffic enforcement unit and at the same time pay the
35 overtime with no serious impact to the Sheriff's Office budget.
36

37 McShane asked about reimbursement rate being \$30.67 per hour. James
38 stated the amount of money the TSA is providing is a set amount for each year.
39 There will be an increase for each year. Right now, there is only a guaranteed
40 amount through 2004. The deputies will cover departing flights and bill the airport
41 for the hours the deputy is there rather than putting a deputy at the airport full-
42 time.
43

44 McShane stated the previous agreement was for \$51 per hour. James stated
45 that is correct, including overtime. The setup now is to use the current staffing
46 level with no overtime. If overtime is required, it will be covered with no serious
47 impact to the budget.

1
2 McShane asked how it's agreed that the TSA will pay the overtime. James
3 stated they've calculated an amount that he will bill the service at that will not
4 impact the budget. The TSA will provide funding for up to 18 hours per day, even
5 though the deputy only covers the time of departure.
6

7 McShane stated he is concerned about having the deputies at the airport
8 based on something that might not be good for the County's service. James stated
9 the County is getting the best deal because it will bill for actual hours, and there
10 will be a deputy to cover other activities.
11

12 McShane asked if it covers the cost when the deputies drive to the airport.
13 James stated it covers from the time of the first airplane departure of the day to
14 the last departure of the day. However, deputies are covering only the flight
15 departures. They will use the deputies for other things in the county.
16

17 Crawford asked the number of flights each day. James stated there are
18 seven or eight flights per day. It takes about an hour of the deputy's time for each
19 flight.
20

21 McShane asked how long the program will be in place. James stated the
22 Sheriff's Office is trying to get a commitment from the TSA so the Sheriff can ask
23 the Council for an additional FTE. However, no commitment or guarantee is in
24 place beyond the money that is there now.
25

26 Nelson asked if the Sheriff's Office can cover the airport duties if an officer
27 cannot get to the airport because of a call. James stated the airport is entering into
28 the agreement with the understanding that there could be higher priorities than the
29 airport. If the officer is called away, the airport understands that.
30

31 Nelson asked what the officer does at the airport. James stated the officer is
32 there during pre-screening and departure. If there is a problem, a deputy is there
33 to handle the problem.
34

35 Roy stated it seems a more efficient way of dealing with it than before. She
36 thanked Undersheriff James.
37

38 ***Motion carried unanimously.***
39

40 **2. REQUEST AUTHORIZATION FOR THE EXECUTIVE TO ENTER INTO A**
41 **RENEWAL OF LEASE AGREEMENT BETWEEN WHATCOM COUNTY AND**
42 **SANITARY SERVICE COMPANY FOR THE CEDARVILLE AND BIRCH BAY**
43 **TRANSFER STATIONS, IN THE AMOUNT OF \$50.00 PER MONTH PER**
44 **FACILITY, FOR A FIVE-YEAR TERM (AB2003-345)**
45

46 ***Nelson moved*** to recommend approval to the full Council. The amount is
47 reduced because the service levels are not demanded.

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1
2 *Motion carried unanimously.*
3

4 **3. REQUEST AUTHORIZATION FOR THE EXECUTIVE TO ENTER INTO A**
5 **RENEWAL OF LEASE AGREEMENT BETWEEN WHATCOM COUNTY AND**
6 **POINTS RECYCLING AND REFUSE L.L.C. FOR THE POINT ROBERTS**
7 **LANDFILL FACILITY, IN THE AMOUNT OF \$50.00 PER MONTH, FOR A**
8 **FIVE YEAR TERM (AB2003-346)**
9

10 *Nelson moved* to recommend approval to the full Council.
11

12 *Motion carried unanimously.*
13

14
15 **OTHER BUSINESS**
16

17 There was no other business.
18

19
20 **ADJOURN**
21

22 The meeting adjourned at 12:17 p.m.
23
24

25
26 _____
27 Jill Nixon, Minutes Transcription
28

29 ATTEST:
30
31
32
33

WHATCOM COUNTY COUNCIL
WHATCOM COUNTY, WASHINGTON

34
35 _____
Dana Brown-Davis, Council Clerk

Sam Crawford, Committee Chair