

WHATCOM COUNTY COUNCIL AGENDA BILL

NO. 1997 - 180

CLEARANCES	Date	Date Received in Council Office	Agenda Date	Assigned To
Orig. Dept.: County Council	5/5/97		5-8	Council
Division Head:				
Dept. Head:				
Prosecutor:	DC 5/8/97			
Budget:				
Executive:				

SUBJECT:

Resolution re: Guide to Preparing Agenda Bills, Ordinances, and Resolutions

ATTACHMENTS

Guide to Preparing Agenda Bills, Ordinances, and Resolutions

SUMMARY STATEMENT:

Related County Contract #:	Should the Clerk schedule a hearing? (Y/N N Requested Date:
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This Guide was prepared by the Clerk of the Council to assist county departments and other individuals who plan to submit documents to the County Council for adoption or approval.

RECOMMENDED MOTION (for final action):

I move approval of the resolution

COUNCIL ACTION TAKEN

1997 - 180 6/17/97: Approved 7 -0. Res. #97-029

Related File Numbers:

Ordinance or Resolution Number (this item only):

Res. 97-029

SPONSORED BY: Consent

PROPOSED BY: Clerk of the Council

INTRODUCTION DATE: 5/20/97

1 RESOLUTION NO. 97-029

2 ENDORSING THE WHATCOM COUNTY COUNCIL

3 GUIDE TO PREPARING AGENDA BILLS, ORDINANCES, AND RESOLUTIONS

4 WHEREAS, the Council staff prepares the Council's agenda packet using procedures
5 and guidelines prepared by the Clerk of the Council, in consultation with Administrative staff
6 and Council Members as appropriate, and shared with Council Members when necessary or
7 requested; and

8 WHEREAS, the procedures and guidelines for creating and submitting agenda bills,
9 ordinances, and resolutions for consideration by the Council have been compiled in one
10 document titled the Whatcom County Council Guide to Preparing Agenda Bills, Ordinances,
11 and Resolutions, and dated May 5, 1997; and

12 WHEREAS, the Guide is intended to apply to all departments and individuals planning
13 to submit documents to the County Council for adoption or approval; and

14 WHEREAS, the Guide is a public document;

15 NOW, THEREFORE, BE IT RESOLVED by the Whatcom County Council that the
16 Council endorses the content of the Whatcom County Guide for Preparing Agenda Bills,
17 Ordinances, and Resolutions, dated May 5, 1997; and

18 BE IT FURTHER RESOLVED that the Clerk of the Council will provide Council
19 Members with an opportunity to propose revisions to the Guide at least every two years; and


1 BE IT FURTHER RESOLVED that at any time the Council may direct the Clerk of
2 the Council to include certain other policies and procedures provided that the Council sets
3 forth its wishes in resolution form.

4 APPROVED this 17 day of June, 1997.

5 WHATCOM COUNTY COUNCIL
6 ATTEST: WHATCOM COUNTY, WASHINGTON

7 

8 Dana Brown-Davis, Council Clerk



L. Ward Nelson, Council Chair

9 APPROVED as to form:

10 

1 Civil Deputy Pros. Atty.