

CLEARANCES	Initial	Date	Date Received in Council Office	Agenda Date	Assigned To:
Originator: County Council		01/29/96		02/06/96	Council
Division Head:					
Dept. Head:					
Prosecutor:					
Purchasing/Budget:					
Executive:					

**SUBJECT:**

Resolution, deadlines for receipt of Council agenda information & documentation

**ATTACHMENTS:**

**SUMMARY STATEMENT:** *Please complete sections of box as appropriate & explain the item below.*

Related County Contract #:	Should clerk schedule a hearing? (Y/N) N	Requested Date:
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Resolution setting deadlines for receipt of Whatcom County Council Agenda Information and Documentation

**CLERK'S RECOMMENDED MOTION (for final action):**

I move to approve....

**COUNCIL ACTION TAKEN:**

2/6/96: Approved 7-0

**Related File Numbers:**

**Ordinance or Resolution Number (this item only):**

Res. #96-010

SPONSORED BY: Consent

PROPOSED BY: Council Clerk

INTRODUCTION DATE: 2/6/96

RESOLUTION NO. 96-010

SETTING DEADLINES FOR RECEIPT OF WHATCOM COUNTY COUNCIL  
AGENDA INFORMATION AND DOCUMENTATION

WHEREAS, the Clerk of the Council prepares the Council agenda and packet on Wednesday of the week prior to all regularly scheduled meetings; and

WHEREAS, the Clerk of the Council has set a deadline of 10:00 a.m. on agenda preparation day for receipt of any agenda items; and

WHEREAS, this schedule has been set to allow for adequate review time of information and documentation by Council members, County staff, and members of the public; and

WHEREAS, Council members are often presented with a substantial amount of information and documentation on the day of a scheduled Council meeting, and

WHEREAS, this additional information and documentation is usually received during a Council standing committee or immediately preceding the evening Council meeting; and

WHEREAS, "last minute" presentation of information and documentation does not allow adequate time for review;

NOW, THEREFORE BE IT RESOLVED by the Whatcom County Council that Committee/Council members will not accept additional information and documentation after the packet has been prepared unless that information is presented in committee and the Committee votes to accept the information, or the full Council votes to accept the information during the evening Council meeting; and

BE IT FURTHER RESOLVED that committee members shall not forward, for Council's decision, any item which has had a substantial amount of information or documentation added or deleted since the item was presented for inclusion in the Council packet; and

1 BE IT FINALLY RESOLVED that the Whatcom County Council will vote  
2 to hold any necessary items in committee when there is a need for additional  
3 discussion and review time.

4 APPROVED this 6 day of February, 1995.

5  
6 ATTEST:

WHATCOM COUNTY COUNCIL  
WHATCOM CO., WASHINGTON

7 *Marina Mallister*

8 for Dana Brown-Davis, Clerk of the Council

*L. Ward Nelson*  
L. Ward Nelson, Council Chair

9 APPROVED AS TO FORM:

( ) Approved ( ) Denied

10 *Daniel L. Gibson*  
11 Civil Deputy Prosecutor