

CLEARANCES	Initial	Date	Date Received in Council Office:	Agenda date	Assigned to:
Originator: Executive		10/20/95	<b>RECEIVED</b>  <b>OCT 25 1995</b>  <b>WHATCOM COUNTY COUNCIL</b>	10/31/95	Council Introduction
Division Head:					
Dept. Head:	QPS	10-20-95			
Prosecutor:	Row	11/23/95			
Purchasing/Budget:	BA3	10/19/95			
Executive:	82	10-23-95			

**SUBJECT:**

Establishment of the Administrative Services Fund and consolidation and closure of various other funds

**ATTACHMENTS:**

Proposed Ordinance

**SUMMARY STATEMENT:**

*Please complete sections of box as appropriate & explain the item below.*

Related County contract #:	Should Clerk schedule a hearing? NO /X / YES / / Requested date:
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This ordinance establishes a new fund, Administrative Services Fund, dedicated to the provision of internal services provided by the Administrative Services Department; consolidation of the Self Insurance Fund, the Tort Claims Defense Fund, the County Supply Fund and the Building Maintenance Fund by closing each and transferring their responsibilities, revenues and cash to the Administrative Services Fund; closure of the Physical Plant and Capital Facilities Fund; closure of the Northwest Washington Fair Fund; closure of the Paths and Trails Reserve Fund.

**ORIGINATOR'S RECOMMENDED ACTION:**

Pass

**COMMITTEE ACTION TAKEN:**

**COUNCIL ACTION TAKEN:**

10/31/95: Council Introduction

11/14/95: Adopted 7-0

**Related File Numbers:**

**Ordinance or Resolution Number (this item only):**

INTRODUCED BY: 10/31/95

PROPOSED BY: Admin. Svcs.

DATE: September 20, 1995

ORDINANCE NO. 95-057

ESTABLISHMENT OF THE ADMINISTRATIVE SERVICES FUND  
AND CONSOLIDATION AND CLOSURE OF VARIOUS OTHER FUNDS

WHEREAS, the County Council approved closure of certain county funds at its August 15th, 1995 meeting; and

WHEREAS, the Council also approved establishment of a new fund that consolidates a number of existing funds:

NOW, THEREFORE, BE IT ORDAINED by the Whatcom County Council that the Physical Plant and Capital Facilities Fund, # 328, is hereby closed effective December 31, 1995. All residual cash shall revert to the Current Expense Fund. Revenue from the sale of county owned property in the general fixed asset group, formerly dedicated to the Physical Plant and Capital Facilities Fund shall be deposited to the Current Expense Fund. Ten Percent of the revenue derived from the sale of County-owned property shall be deposited in the newly established Administrative Services Fund for the purpose of obtaining appraisals and other sale related issues.

BE IT FURTHER ORDAINED the Northwest Washington Fair Fund is hereby closed effective immediately and all residual cash shall be transferred to the Northwest Washington Fair Association per Ordinance 93-031.

BE IT FURTHER ORDAINED the Paths and Trails Reserve Fund, # 131, is hereby closed effective December 31, 1995 and all cash and dedicated revenue formerly deposited in the fund shall be deposited in a separate cost center in the County Road Fund for uses as intended under RCW 47.30. Paths and Trails account equity shall be restricted and accounted for separately.

BE IT FURTHER ORDAINED a new fund is hereby established entitled the Administrative Service Fund, # 507, an internal service fund. This new Fund shall be dedicated to the provision of internal services provided by the Administrative Services Department and other departmental responsibilities to be placed in certain cost centers. The Self Insurance Fund, # 144, the Tort Claims Defense Fund, # 136, the County Supply Fund, #

1 502, and the Building Maintenance Fund, # 505, all shall be closed effective December 31,  
2 1995 and all the responsibilities, revenues and cash shall be transferred to the Administrative  
3 Services Fund. The Prosecuting Attorney's Office shall retain control and responsibility for  
4 the new cost center established for tort claims. The County Treasurer shall retain control and  
5 responsibility for the new cost center for property sales. The Administrative Services  
6 Department shall have responsibility for the activities representing the remainder of the fund.  
7 Separate account equities shall be identified for the Tort, Self Insurance and equipment  
8 replacement reserves.  
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11  
12 ADOPTED this 14 day of November, 1995.  
13

14  
15 ATTEST:

WHATCOM COUNTY COUNCIL  
WHATCOM COUNTY, WASHINGTON

16  
17 Marina McAllister

18 Robert Imhof

19 for Dana Brown-Davis, Council Clerk

Robert Imhof, Chairman

20  
21 APPROVED AS TO FORM:

Approved ( ) Denied

22  
23 Richard G. [Signature]  
24 Civil Deputy Prosecutor

25 Shirley Van Zanten  
Shirley Van Zanten, Executive  
26 Date: 11-16-95  
27  
28