

CLEARANCES	Initial	Date	Date Received in Council Office:	Agenda date	Assigned to:
Originator: Executive		3/7/95	<div style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">RECEIVED</div> <div style="font-size: 1.5em; font-weight: bold; margin-top: 10px;">MAR 8 1995</div> <div style="font-size: 1.2em; font-weight: bold; margin-top: 10px;">WHATCOM COUNTY COUNCIL</div>	3/14/95	Council Introduction
Division Head:				3/28/95	Finance/Council
Dept. Head:	QDS	3-7			
Prosecutor:	RW	3/7/95			
Purchasing/Budget:					
Executive:		3/7/95			

SUBJECT:

1995 Supplemental Budget Request #2

ATTACHMENTS:

Ordinance
Background documentation

SUMMARY STATEMENT:

Please complete sections of box as appropriate & explain the item below.

Related County contract #:	Should Clerk schedule a hearing? NO / <input checked="" type="checkbox"/> / YES / / Requested date:
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Supplemental Budget Ordinance No. 2 adds appropriation to the following budgets:

- The supplemental request for the Sheriff's Office appropriates \$60,000 to hire and equip a deputy to patrol the national forest in Whatcom County. Source of this appropriation is an agreement between Whatcom County Sheriff's Office and Mt. Baker-Snoqualmie National Forest for Forest Surveillance. The forest service will contribute up to \$15,000 per quarter.
- The supplemental request for the Health Fund appropriates \$72,570 from Washington State Department of Health for three different project areas: High Priority Infant Tracking program (HPIT) computer enhancements, \$2,728; Maternal and Child Health programs, \$9,000; Public Health programs, \$60,842. Approximately 10% of the new revenue has been allocated to administrative costs.

ORIGINATOR'S RECOMMENDED MOTION:

Pass

COMMITTEE ACTION TAKEN:

COUNCIL ACTION TAKEN:

3/14/95: Introduced
3/28/95: Adopted

Related File Numbers:

Ordinance or Resolution Number (this item only): Ord. 95-077

SPONSORED BY: Consent

PROPOSED BY: Executive

INTRODUCTION DATE: 3/14/95

ORDINANCE NO. 95-017

AMENDMENT NO. 2 TO THE 1995 BUDGET

WHEREAS, the 1995 budget was adopted December 1, 1994; and,

WHEREAS, changing circumstances require modifications to the approved 1995 budget; and,

WHEREAS, those modifications have been assembled here for deliberation by the Whatcom County Council.

NOW, THEREFORE, BE IT ORDAINED by the Whatcom County Council that the 1995 Whatcom County budget ordinance 94-073 is hereby amended by adding the following amounts to the departments included therein:

Current Expense Fund:

Sheriff 60,000

Total Current Expense 60,000

Other Funds:

Health Fund 72,570


Total Other Funds 72,570

Total Supplemental 132,570

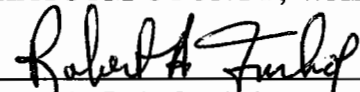
BE IT FURTHER ORDAINED that the 1995 budget ordinance 94-073, exhibit B, is amended to reflect the additional authorized position as set forth in Attachment A to this ordinance.

ADOPTED this 28 day of March, 1995.

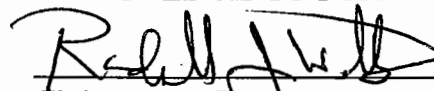
ATTEST:


Dana Brown-Davis, Council Clerk

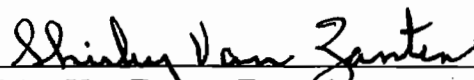
WHATCOM COUNTY COUNCIL
WHATCOM COUNTY, WASHINGTON


Robert A. Imhof, Chair

APPROVED AS TO FORM:


Civil Deputy Prosecutor

Approved Denied


Shirley Van Zanten, Executive

Date: _____

WHATCOM COUNTY

Summary of the Supplemental Budget Ordinance No. 2

Department/ Fund	Description	Amount	Source of Funds
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CURRENT EXPENSE FUND

Sheriff	Baker Lake Deputy (New position)	60,000	Forest Surveillance
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TOTAL CURRENT EXPENSE		<u>60,000</u>	
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OTHER FUNDS

Health Fund	HPIT computer enhancements	2,728	Washington State Dept. of Health
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Health Fund	Maternal & Child Health Programs	9,000	Washington State Dept. of Health
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Health Fund	Public Health Programs	60,842	Washington State Dept. of Health
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TOTAL OTHER FUNDS		<u>72,570</u>	
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TOTAL SUPPLEMENTAL		<u>132,570</u>	
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ATTACHMENT A
To ordinance titled: Amendment No. 2 to the 1995 Budget

The 1995 budget ordinance 94-073, exhibit B, is amended to reflect the additional authorized positions as set forth in the column "Supp'l #95-2" below:

SHERIFF	1993	1994	1995	Supp'l # 95-2	Amended 1995
Sheriff	1.00	1.00	1.00		1.00
Undersheriff	1.00	1.00	1.00		1.00
Chief Criminal Deputy	1.00	1.00	1.00		1.00
Chief Civil Deputy	1.00	1.00	1.00		1.00
Warrant Deputy	1.00				
Administrative Secretary	1.00	1.00	1.00		1.00
Account Clerk	1.00	1.00	1.00		1.00
Civil Clerk	1.00	1.00	1.00		1.00
Reception Clerk	1.00	1.00	1.00		1.00
Receptionist	1.00	1.00	1.00		1.00
Detective - Investigations	1.00	1.00	1.00		1.00
Sergeant - Investigations	1.00	1.00	1.00		1.00
Sergeant - Drugs		1.00	1.00		1.00
Deputy - Investigations	3.00	3.00	3.00		3.00
Deputy - Task Force	1.00	1.00	1.00		1.00
Fire Inspector	1.00	1.00	1.00		1.00
ID Superintendent	1.00	1.00	1.00		1.00
ID Clerk	2.00	2.00	2.00		2.00
Events Clerk	1.00	1.00	1.00		1.00
Records Clerk	3.00	3.00	3.00		3.00
Sergeant - Patrol	6.00	6.00	6.00		6.00
Deputy - Patrol	21.00	26.00	26.00		26.00
Deputy - Resident	4.00	4.00	4.00		4.00
Deputy - K9	2.00	1.00	1.00		1.00
Deputy - Search & Rescue	2.00	2.00	2.00		2.00
Deputy - Explosives	1.00	1.00	1.00		1.00
Deputy - Traffic	2.00	4.00	4.00		4.00
Deputy - Task Force	1.00	1.00	1.00		1.00
Deputy - DARE	2.00	1.00	1.00		1.00
Deputy - Baker Lake				*1.00	1.00
<i>Emergency Management</i>					
Deputy Director	1.00	1.00	1.00		1.00
Program Director	1.00	1.00	1.00		1.00
Admin. Coordinator	1.00	1.00	1.00		1.00
TOTALS	68.00	73.00	73.00	*1.00	74.00

**This position is contingent on continued USDA funding. Position will terminate without funding.*

Accounts To Increase:

2920.7410 Captial - Equipment	\$18,395.00
Radio repeater system at Baker Lake	\$8,000.00
Mobile radios	\$2,500.00
Portable radios	\$2,500.00
Radar	\$1,200.00
Shotgun	\$400.00
Inv. Kit, First aid kit, supplies	\$1,095.00
Light bar	\$2,200.00
Siren	\$500.00

Letter of Understanding Regarding Baker Lake Resident Deputy

This understanding is between the Whatcom County Sheriff's Office (WCSO), The United States Department Of Agriculture, Forest Service (U.S.D.A.), and Puget Sound Power & Light Company (Puget). The purpose of this understanding is to facilitate the establishment of a Whatcom County Sheriff's Resident Deputy in the Baker Lake recreation area.

The parties to this understanding recognize the importance and benefits to be derived from an enhanced law enforcement presence in the Baker Lake area. In order to accomplish this goal, each party declares their intent to contribute funding, personnel, facilities, services, or equipment as defined in this letter of understanding and all associated agreements. All parties understand that this letter in no way binds or obligates any funds of the Mt. Baker-Snoqualmie National Forest. This can only occur through a separate agreement. **All parties also understand this understanding and all associated agreements are contingent upon approval of the Whatcom County Council.**

The WCSO will assign, and, accept full responsibility for the acts or omissions of, one fully commissioned and trained officer (Baker Deputy) to be stationed and housed in the Baker Lake Area. The deputy would be completely furnished with all appropriate police equipment and support. Assignment of patrol areas and duty schedule would be by mutual agreement between the WCSO and U.S.D.A. All rules and conditions of employment relating to WCSO Rules and Regulations, Union Contracts, Civil Service and Whatcom County Employment Policy will be applicable to this position.

The WCSO will maintain exclusive direction, control and supervision of the Baker Deputy. Said deputy's duties will include all statutory and pertinent duties normally associated with regular police functions. Such duties would include, but not be limited to, routine patrol, criminal investigations, response to emergency calls for service, traffic control, accident investigation, keeping the peace and other normal and customary police services. The Baker Deputy will notify the U.S.D.A. law enforcement personnel of any violations of federal statutes of which he or she becomes aware while performing his or her duties. The Baker Deputy will not act as a private security guard or enforce regulations which are clearly private rules and not state or county law.

Puget will furnish suitable housing for the deputy assigned to Baker Lake. The housing unit will be new construction and conform substantially to the design and specifications of the attached exhibit A. The foundation should be a full cement pad with proper moisture barrier. Any change or deviation from said specifications will be done only with the consent of the WCSO.

The housing unit will be located within or near the Puget compound at Baker Lake. It will be located and landscaped so as to provide a pleasant and attractive setting for the Baker Deputy and his or her family. The housing unit will be equipped with all major appliances including a washer and dryer. An attached two car garage or covered carport will be included. The house will have attached porches, a deck and a fenced yard.

Puget will maintain the residence in good condition and make all necessary repairs in a timely manner. A mutually agreeable rental agreement or conditions of occupancy agreement will be signed by both parties.

Puget will furnish said housing unit complete with all necessary utilities such as water, electricity, garbage pickup, and heat at no cost to Whatcom County or the assigned deputy sheriff.

Puget may substitute acceptable housing located at Concrete, Wa. Said housing must conform to the standards of WCSO. WCSO alone will determine if the standards are met and the housing it adequate.

Puget will assist in establishing radio communications within the Baker Lake area. At no cost to Whatcom County Puget will provide one Microwave CRK from Glover Mountain to the Puget Power office or switch yard in Bellingham. Puget will also provide space in their Glover Mountain building for one wall mounted repeater and space for one antenna on their existing tower.

Puget will furnish a suitable office space for the Baker Lake Deputy. The office will be appropriately situated and marked to accommodate public contacts and the conducting of Sheriff's Office business. The office will not be attached or located adjacent to the housing unit.

The U.S.D.A. intends to contribute toward the establishment and maintenance of a Baker Lake Resident Deputy. It is understood that no financial commitment can be made in this understanding. A subsequent cooperative law agreement has been proposed by the U.S.D.A. in which it intends to detail its financial commitment which will not exceed a maximum of \$15,000.00 per quarter. If approved by the U.S.D.A., such an agreement will obligate and allow for transfer of funds to the WCSO for this purpose. The cooperative law agreement between the WCSO and the U.S.D.A. will define each party's obligations and responsibilities.

The intention of this understanding is to have a resident deputy in place at Baker Lake by the beginning of the fishing and camping season this year (April 1995). As such all parties agree to expedite the completion of their obligations to any extent possible.

This agreement is executed as of the last date shown below and expires no later than 5 years from the execution date at which time it is subject to review, renewal, or expiration. It may be canceled by either party for the following calendar year upon not less than ninety days written notice from one party to another. The agreement may be terminated at any time by mutual consent of the parties hereto.

If any party is unable to fulfill their obligations under this understanding and related agreements it will cause the obligations between the remaining parties to be null and void.

APPROVAL AND ACCEPTANCE

IN WITNESS WHEREOF, the Whatcom County Sheriff's Office, Mt Baker-Snoqualmie National Forest, Puget Sound Power & Light Company and the Whatcom County Executive acknowledge and accept the terms of this Letter of Understanding and attachments hereto, and in witness whereof have executed this Understanding as of the date and year last written below.

For the Sheriff's Office:

For Puget Power:

Dale Brandland, Sheriff Date

Arnold J. Tomac, Director Date
Real Estate & Facilities

For the Forest Service:

For Whatcom County:

Dennis E. Bschor, Date
Forest Supervisor

Shirley Van Zanten, Date
County Executive

APPROVED AS TO FORM ONLY:

Subscribed and sworn to me this _____
day of _____, 19____.

Randall J. Watts, Date
Chief Civil Deputy Prosecutor

Notary Public in and for the State of
Washington residing in _____

- Number 1 Request for \$3,000 from the DOH Consolidated Contract High Priority Infant Tracking program for capital purchase of computer enhancements for existing HPIT computers.
- Number 2 Request for \$9,000 in the form of a Grant Award for a capital purchase of computer equipment and training for the statewide health tracking (CHILD Profile) system.
- Number 3 Request for \$67,012 related to non-supplantable Urgent Needs funding until July 1995, to provide short-term programs and assessments through the use of contractors and extra-help without exceeding our authorized 1995 FTE allocation. [\$6,170 of this revenue, will be used to offset Administrative overhead on \$60,842 of expense]

WHATCOM COUNTY
BUDGET MODIFICATION REQUEST

②

Department: Health
Requested By: Frank James

The following budget modification is requested:

 Budget Transfer * XX Budget Supplemental **

SOURCE: (Accounts to transfer from or funding source for supplemental)

15323.4333.9994 Consolidated Contract: Information Services <\$9,000>

ACCOUNTS TO INCREASE:

15323.6510	Small Tools/Equip.	\$1,500
6520	Software	2,500
6630	Professional Serv.	1,500
7420	Computer/Capital	3,500

TOTAL **\$9,000**

PURPOSE OF TRANSFER OR SUPPLEMENTAL: (If more room is necessary attach additional sheet.)

State dollars have been awarded to build the computing capacity for Maternal and Child Health (MCH) programs, in particular to prepare for statewide child health tracking (Child Profile) and assessment of MCH health status data.

Authorized By:

Department Head: Frank James Date: 2/24/95

Executive's Office: _____ Date: _____

Date Posted: _____ By: _____

* Transfers affecting salaries, benefits, or capital accounts (6100, 6200, 7300 and 7400) must be authorized by the County Executive. Transfers affecting other objects do not need Executive office approval.

** Supplemental requests, if approved by the Executive, will be forwarded to the County Council for authorization.



STATE OF WASHINGTON
DEPARTMENT OF HEALTH
COMMUNITY AND FAMILY HEALTH
Olympia, Washington 98504

January 12, 1995

Dr. Frank James
Whatcom County Health Department
Community Health Center
P.O. Box 935
Bellingham, Washington 98227-0935

Dear Dr. James:

This letter confirms the award of a grant which will become part of your consolidated contract retroactive to January 1, 1995. The consolidated contract amendment paperwork will be covered by separate correspondence.

This award is the result of your mini-grant application for hardware and software capacity to enable access and utilization of CHILD Profile and other MCH data for immunization tracking and health assessment. Twenty-six applications were received for over \$430,000. Twenty-six awards ranging from \$4,000 to \$21,000 were granted for a total of \$292,000. Your award includes funding for:

1 486/66 PC with peripherals including CDROM	\$3,500
Software for assessment	\$2,500
Training, support, contingency	\$3,000
Total	\$9,000

Local area network upgrades and additional training omitted due to fund limits and expectation that INPHO will receive funding for network enhancements.

Those items omitted or reduced were selected in accordance with your suggested priorities or those identified in the grant application. In some cases funding for a contingency or for a CD ROM drive were added. All agencies should have a CD ROM drive. Where network funding was omitted in anticipation of receipt of funding for this through INPHO, you are encouraged to call Ron Seymour at 206/705-6110, to discuss planning for future INPHO funds.

Your efforts in completing the grant are appreciated. Please contact me at 206/753-6147 or SCAN 234-6147, if you have any questions on this award.

Sincerely,

Glenn Briskin, Project Director
Division of Community and Family Health

WHATCOM COUNTY
BUDGET MODIFICATION REQUEST

③

Department: HEALTH
Requested By: Frank James, M.D.

The following budget modification is requested:

 Budget Transfer *

XX Budget Supplemental **

SOURCE: (Accounts to transfer from or funding source for supplemental)

15302.4334.0492	4,358
15304.	1,812
15305	4,308
15310	14,646
15311	10,304
15317	8,061
15319	10,056
15331	8,474
15332	<u>4,993</u>
 TOTAL	 67,012

ACCOUNTS TO INCREASE:

153XX.6120	Extra help	31,208
.6230	Social Sec.	2,562
.6259	Workers Comp.	1,586
.6269	Unemploy.	670
.6320	Op. Supplies	2,175
.6329	Supplies/Inter.	150
.6339	Printing/inter	1,500
.6340	Books	300
.6510	Tools/Equip.	600
.6520	Software	410
.6630	Prof. Serv.	11,254
.6710	Postage	225
.6780	Travel/ed.	400
.6790	Travel/other	200
.6810	Advertisizing	5,052
.6869	Equip. Inter.	450
.7110	Regist.	400
.7190	Other Misc.	500
.7410	Capital	1,200
 TOTAL	 	 \$60,842

PURPOSE OF TRANSFER OR SUPPLEMENTAL: (If more room is necessary attach additional sheet.)

To provide short programs and assessments through the use of contractors and extra help addressing unmet public health needs. NO ADDITIONAL FTEs ARE REQUESTED

Authorized By:

Department Head: Frank James MD Date: 2/24/95

Executive's Office: _____ Date: _____

Date Posted: _____ By: _____

* Transfers affecting salaries, benefits, or capital accounts (6100, 6200, 7300 and 7400) must be authorized by the County Executive. Transfers affecting other objects do not need Executive office approval.