Supplemental #5 requests funding from the General Fund:

1. To appropriate $5,600 in Sheriff to fund traffic safety equipment from grant proceeds.
2. To re-appropriate $176,125 in Sheriff to fund Federal Fiscal Years 16 and 15 Operation Stonegarden programs from grant proceeds.
3. To appropriate $460,911 in Sheriff to fund 2018 Guild wage and benefit settlement.
4. To reduce appropriation by ($460,911) in Non Departmental to transfer wage reserve to Sheriff for Guild settlement.
5. To appropriate $77,420 in Non Departmental to add additional funding for Medical Examiner’s renewal contract.
6. To appropriate $100,000 to transfer funding in support of building alterations at the Whatcom Unified Emergency Coordination Center (WUECC).
7. To appropriate $150,000 to fund building alterations at the WUECC to create space for the EMS manager.
8. To re-appropriate $24,173 in Parks to fund Maple Creek Bridge project completion.
9. To appropriate $24,500 in Parks to fund the Lighthouse Marine Park Project Budget Amendment.
WHEREAS, the 2017-2018 budget was adopted December 6, 2016; and,
WHEREAS, changing circumstances require modifications to the approved 2017-2018 budget; and,
WHEREAS, the modifications to the budget have been assembled here for deliberation by the Whatcom County Council.
NOW, THEREFORE, BE IT ORDAINED by the Whatcom County Council that the 2017-2018 Whatcom County Budget Ordinance #2016-068 is hereby amended by adding the following additional amounts to the 2018 budget included therein:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Expenditures</th>
<th>Revenues</th>
<th>Net Effect</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sheriff</td>
<td>642,636</td>
<td>(181,725)</td>
<td>460,911</td>
</tr>
<tr>
<td>Non Departmental</td>
<td>(383,491)</td>
<td>-</td>
<td>(383,491)</td>
</tr>
<tr>
<td>Total General Fund</td>
<td>259,145</td>
<td>(181,725)</td>
<td>77,420</td>
</tr>
<tr>
<td>Countywide Emergency Medical Services Fund</td>
<td>100,000</td>
<td>-</td>
<td>100,000</td>
</tr>
<tr>
<td>Real Estate Excise Tax Fund I</td>
<td>150,000</td>
<td>(100,000)</td>
<td>50,000</td>
</tr>
<tr>
<td>Real Estate Excise Tax Fund II</td>
<td>48,673</td>
<td>-</td>
<td>48,673</td>
</tr>
<tr>
<td>Total Supplemental</td>
<td>557,818</td>
<td>(281,725)</td>
<td>276,093</td>
</tr>
</tbody>
</table>

ADOPTED this ____ day of ________________________, 2018.
<table>
<thead>
<tr>
<th>Department/Fund</th>
<th>Description</th>
<th>Increased (Decreased) Expenditure</th>
<th>(Increased) Decreased Revenue</th>
<th>Net Effect to Fund Balance (Increase) Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Fund</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sheriff</td>
<td>To fund traffic safety equipment from grant proceeds.</td>
<td>5,600</td>
<td>(5,600)</td>
<td>-</td>
</tr>
<tr>
<td>Sheriff</td>
<td>To re-appropriate funding for Federal Fiscal Year 16 Operation Stonegarden program from grant proceeds.</td>
<td>88,546</td>
<td>(88,546)</td>
<td>-</td>
</tr>
<tr>
<td>Sheriff</td>
<td>To re-appropriate funding for Federal Fiscal Year 15 Operation Stonegarden program from grant proceeds.</td>
<td>87,579</td>
<td>(87,579)</td>
<td>-</td>
</tr>
<tr>
<td>Sheriff</td>
<td>To fund 2018 Sheriff Guild wage &amp; benefit settlement.</td>
<td>460,911</td>
<td>-</td>
<td>460,911</td>
</tr>
<tr>
<td>Non Departmental</td>
<td>Transfer wage reserve for Sheriff Guild wage &amp; benefit settlement.</td>
<td>(460,911)</td>
<td>-</td>
<td>(460,911)</td>
</tr>
<tr>
<td>Non Departmental</td>
<td>To add additional funding for Medical Examiner's renewal contract.</td>
<td>77,420</td>
<td>-</td>
<td>77,420</td>
</tr>
<tr>
<td><strong>Total General Fund</strong></td>
<td></td>
<td>259,145</td>
<td>(181,725)</td>
<td>77,420</td>
</tr>
<tr>
<td><strong>Countywide Emergency Medical Services Fund</strong></td>
<td>Transfer to partially fund building alterations at the Whatcom Unified Emergency Coordination Center (WUECC).</td>
<td>100,000</td>
<td>-</td>
<td>100,000</td>
</tr>
<tr>
<td><strong>Real Estate Excise Tax Fund I</strong></td>
<td>To fund building alterations at the WUECC to create space for the EMS manager.</td>
<td>150,000</td>
<td>(100,000)</td>
<td>50,000</td>
</tr>
<tr>
<td><strong>Real Estate Excise Tax Fund II</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parks</td>
<td>To re-appropriate funding for Maple Creek Bridge project.</td>
<td>24,173</td>
<td>-</td>
<td>24,173</td>
</tr>
<tr>
<td>Parks</td>
<td>Transfer to fund Lighthouse Marine Park Project Budget Amendment.</td>
<td>24,500</td>
<td>-</td>
<td>24,500</td>
</tr>
<tr>
<td><strong>Total Real Estate Excise Tax Fund II</strong></td>
<td></td>
<td>48,673</td>
<td>-</td>
<td>48,673</td>
</tr>
<tr>
<td><strong>Total Supplemental</strong></td>
<td></td>
<td>557,818</td>
<td>(281,725)</td>
<td>276,093</td>
</tr>
</tbody>
</table>
MEMORANDUM

TO: Jack Louws, County Executive
FROM: Sheriff Bill Elfo
DATE: February 23, 2018
SUBJECT: Supplemental Budget ID# 2547
WASPC Traffic Safety Equipment Grant 2018

The attached supplemental budget requests revenue and expenditure authority to purchase traffic safety equipment with grant funds from Washington Association of Sheriffs & Police Chiefs.

Background and Purpose
The Washington Association of Sheriffs & Police Chiefs (WASPC) approved a Traffic Safety Equipment Grant of $5,600 to purchase traffic safety equipment: $4,000 for four radars and $1,600 for four rear antennas.

Equipment purchased will be used to support statewide traffic safety initiatives and will allow patrol units to increase their ability to enforce traffic violations.

Funding Amount and Source
Total estimated cost for purchase of this equipment is $6,769. The Washington Association of Sheriffs & Police Chiefs will provide federal Traffic Safety Equipment Grant funds of $5,600, and the additional $1,169 required for purchase of this equipment will come from existing Sheriff’s Office budget.

Please contact Undersheriff Jeff Parks at extension 6610 if you have any questions.

Thank you.

Our Vision: The Office of Sheriff: Dedicated to making Whatcom County the Safest in the State through Excellence in Public Safety.
**Supplemental Budget Request**

**Sheriff Operations**

<table>
<thead>
<tr>
<th>Suppl ID #</th>
<th>Fund</th>
<th>Cost Center</th>
<th>Originator</th>
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</thead>
<tbody>
<tr>
<td>2547</td>
<td>1</td>
<td>1003512001</td>
<td>Dawn Pierce</td>
</tr>
</tbody>
</table>

**Expenditure Type:** One-Time Year 2 2018  Add'l FTE □  Add'l Space □  Priority 1

**Name of Request:** WASPC Traffic Safety Equipment Grant 2018

1a. Description of request:
The Washington Association of Sheriffs & Police Chiefs (WASPC) approved a Traffic Safety Equipment Grant in the amount of $5,600 to purchase traffic safety equipment: $4,000 for radars and $1,600 for rear antennas.

1b. Primary customers:
The Sheriff's Office and citizens of Whatcom County

2. Problem to be solved:
Budget authority is needed to purchase traffic safety equipment authorized by WASPC with Traffic Safety Equipment Grant funds.

3a. Options / Advantages:
Grant was awarded to purchase the specific listed in the description of this request. Funds may not be used for any other purpose.

3b. Cost savings:
Cost savings of $5,600.

4a. Outcomes:
Equipment purchased will be used to support statewide traffic safety initiatives and will allow patrol units to increase their ability to enforce traffic violations.

4b. Measures:
Reports describing the use of the equipment and related enforcement activities will be submitted to WASPC by October 15, 2018.

5a. Other Departments/Agencies:
N/A

5b. Name the person in charge of implementation and what they are responsible for:
N/A

6. Funding Source:
The Washington Association of Sheriffs & Police Chiefs will provide $5,600. These federal grant funds originate from the U.S. Department of Transportation, State and Community Highway Safety Program, CFDA No. 20.600.

**Thursday, February 22, 2018**

Rpt: Rpt Suppl Regular
February 5, 2018

Traffic Sergeant Kevin
Whatcom County Sheriff’s Office
311 Grand Avenue
Bellingham, WA 98225

Dear Traffic Sergeant Kevin,

Thank you for applying for a WASPC Traffic Safety Equipment Grant. We are pleased to inform you that your agency has been approved to receive $5600.00 to purchase the following equipment: (4) Radars $1000.00 ea.; (4) Rear Antennas $400.00 ea.

The Federal Identification number for this grant is CFDA# 20.600. Invoices must be submitted to WASPC no later than May 4, 2018. Any invoices not received by the deadline will not be reimbursed and the award money will be forfeited. Please note: WASPC is responsible for the amount of your grant award only. Any expense in excess of the grant award must be paid by your agency.

A report is required for the Traffic Safety Equipment Grant funds awarded to your department. The 2017-2018 Traffic Safety Equipment Grant reports are due by October 15, 2018. Failure to report will result in denial of 2018-2019 grant funds. Your agency is responsible for subscribing to the following commitments:

- Support statewide/national traffic safety initiatives, projects, and programs
- Report grant results to WASPC in a timely manner
- Subscribe and commit to aggressive traffic enforcement

Online report forms and A-19 reimbursement forms can be found at www.waspc.org/trafficsafety.

Thank you for your dedication to traffic safety in the State of Washington. If you have any questions, please contact Anastasia Raybon at (360) 486-2387 or araybon@waspc.org. If you would like more information regarding state or federal traffic safety grant funding, please contact the Washington Traffic Safety Commission at (360) 725-9896.

Sincerely,

Steve Strachan
Executive Director
MEMORANDUM

TO: Jack Louws, County Executive
FROM: Sheriff Bill Elfo
DATE: February 26, 2017
SUBJECT: Supplemental Budget ID# 2549 FY16 Operation Stonegarden – 2018


Background and Purpose
The U.S. Department of Homeland Security (DHS) Homeland Security Grant Program (HSGP) awarded FY2016 Operation Stonegarden funds of $340,418 to Whatcom County to enhance law enforcement’s preparedness and operational readiness along the international borders of the United States. Grant funds will be used by the Sheriff’s Office and area law enforcement agencies (sub-recipients) to conduct overtime patrols and purchase equipment in support of Operation Stonegarden.

Total OPSG FY16 award was $340,418. The Sheriff’s Office used $19,382 in 2016 and $54,659 in 2017. The Sheriff’s Office will use the remaining $266,377 in 2018 as follows: $88,546 for overtime, mileage, and equipment and $177,831 for sub-recipients. The allocation for sub-recipients was added to the 2018 budget through approved continuing appropriations.

Funding Amount and Source

Please contact Undersheriff Jeff Parks at extension 6610 if you have any questions.

Thank you.
Supplemental Budget Request

Status: Pending

Sheriff Operations

Supp ID # 2549  Fund 1  Cost Center 1003516005  Originator: Dawn Pierce

Expenditure Type: One-Time  Year 2 2018  Add'l FTE  Add'l Space  Priority 1

Name of Request: FY16 Operation Stonegarden - 2018

Department Head Signature (Required on Hard Copy Submission) Date

<table>
<thead>
<tr>
<th>Costs:</th>
<th>Object</th>
<th>Object Description</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>4333.8705</td>
<td>St Homeland Sec Grt Prg</td>
<td>($88,546)</td>
<td></td>
</tr>
<tr>
<td>6140</td>
<td>Overtime</td>
<td>$21,920</td>
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<tr>
<td>6210</td>
<td>Retirement</td>
<td>$1,190</td>
<td></td>
</tr>
<tr>
<td>6230</td>
<td>Social Security</td>
<td>$1,677</td>
<td></td>
</tr>
<tr>
<td>6259</td>
<td>Worker's Comp-Interfund</td>
<td>$501</td>
<td></td>
</tr>
<tr>
<td>6269</td>
<td>Unemployment-Interfund</td>
<td>$29</td>
<td></td>
</tr>
<tr>
<td>6510</td>
<td>Tools &amp; Equip</td>
<td>$59,206</td>
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<tr>
<td>6790</td>
<td>Travel-Other</td>
<td>$3,923</td>
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</tr>
<tr>
<td>Request Total</td>
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<td>$0</td>
<td></td>
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</tbody>
</table>

1a. Description of request:
The U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) awarded $340,418 to Whatcom County for FY16 Operation Stonegarden Grant Program to enhance cooperation and coordination among local, tribal, territorial, state, and federal law enforcement agencies in a joint mission to secure the borders of the United States (W.C. Contract #201611036). The Sheriff’s Office and other law enforcement agencies in the area will use OPSG funding to provide enhanced patrols to increase law enforcement presence in maritime and land based border areas targeting illicit activity in Whatcom County, specifically the cross-border smuggling of aliens, weapons, currency, and narcotics.

1b. Primary customers:
Area law enforcement agencies and citizens of Whatcom County through increased capability of law enforcement to secure the international border.

2. Problem to be solved:
Budget authority is needed to use remaining OPSG FY16 funds in 2018.

3a. Options / Advantages:
OPSG funds are awarded specifically for projects that improve border security.

3b. Cost savings:
Total OPSG FY16 award was $340,418. The Sheriff's Office used $19,382 in 2016 and $54,659 in 2017. The Sheriff's Office will use the remaining $266,377 in 2018 as follows: $88,546 for overtime, mileage, and equipment and $177,831 for sub-recipients.

4a. Outcomes:
Enhanced patrols will be conducted per contract specifications and timelines. Daily Activity Reports will be completed and sent to U.S. Border Patrol Blaine Sector.

4b. Measures:
The Whatcom County Sheriff’s Office and U.S. Border Patrol Blaine Sector will monitor projects and expenditures against contract deliverables.
5a. Other Departments/Agencies:

Agencies participating in FY16 Operation Stonegarden in Whatcom County are: U.S. Border Patrol Blaine Sector, Whatcom County Sheriff's Office, Washington Department of Fish & Wildlife, and the Blaine, Everson, Ferndale, Lynden, and Sumas Police Departments.

5b. Name the person in charge of implementation and what they are responsible for:

6. Funding Source:

MEMORANDUM

TO: Jack Louws, County Executive
FROM: Sheriff Bill Elfo
DATE: February 26, 2017
SUBJECT: Supplemental Budget ID# 2550
FY 15 Operation Stonegarden – 2018

RECEIVED
FEB 26 2018
JACK LOUWS
COUNTY EXECUTIVE


Background and Purpose
The U.S. Department of Homeland Security (DHS) Homeland Security Grant Program (HSGP) awarded FY2016 Operation Stonegarden funds of $367,771 to Whatcom County to enhance law enforcement’s preparedness and operational readiness along the international borders of the United States. Grant funds will be used by the Sheriff’s Office and area law enforcement agencies (sub-recipients) to conduct overtime patrols and purchase equipment in support of Operation Stonegarden.

Total OPSG FY15 award was $367,771. The Sheriff’s Office used $14,306 in 2015; $161,327 in 2016; and $104,559 in 2017. The Sheriff’s Office will use the remaining $87,579 in 2018 as follows: $27,042 for overtime, mileage, and equipment and $60,537 for sub-recipients.

Funding Amount and Source

Please contact Undersheriff Jeff Parks at extension 6610 if you have any questions.

Thank you.
Supplemental Budget Request

Status: Pending

Sheriff Operations

<table>
<thead>
<tr>
<th>Supp'IID #</th>
<th>2550</th>
<th>Fund 1</th>
<th>Cost Center 1003515005</th>
<th>Originator: Dawn Pierce</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditure Type: One-Time</td>
<td>Year 2</td>
<td>2018</td>
<td>Add'l FTE</td>
<td>Add'l Space</td>
</tr>
</tbody>
</table>

Name of Request: FY15 Operation Stonegarden - 2018

Department Head Signature (Required on Hard Copy Submission) Date

<table>
<thead>
<tr>
<th>Costs:</th>
<th>Object</th>
<th>Object Description</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>4333.8705</td>
<td>St Homeland Sec Grt Prg</td>
<td>($87,579)</td>
<td></td>
</tr>
<tr>
<td>6140</td>
<td>Overtime</td>
<td>$8,649</td>
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<tr>
<td>6210</td>
<td>Retirement</td>
<td>$470</td>
<td></td>
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<tr>
<td>6230</td>
<td>Social Security</td>
<td>$662</td>
<td></td>
</tr>
<tr>
<td>6259</td>
<td>Worker's Comp-Interfund</td>
<td>$237</td>
<td></td>
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<tr>
<td>6269</td>
<td>Unemployment-Interfund</td>
<td>$11</td>
<td></td>
</tr>
<tr>
<td>6510</td>
<td>Tools &amp; Equip</td>
<td>$16,000</td>
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<tr>
<td>6790</td>
<td>Travel-Other</td>
<td>$1,013</td>
<td></td>
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<tr>
<td>7220</td>
<td>Intergov Subsidies</td>
<td>$60,537</td>
<td></td>
</tr>
<tr>
<td>Request Total</td>
<td></td>
<td>$0</td>
<td></td>
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</tbody>
</table>

1a. Description of request:
The U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) awarded $367,771 to Whatcom County for FY15 Operation Stonegarden Grant Program to enhance cooperation and coordination among local, tribal, territorial, state, and federal law enforcement agencies in a joint mission to secure the borders of the United States (W.C. Contract #201603004). The Sheriff's Office and other law enforcement agencies in the area will use OPSG funding to provide enhanced patrols to increase law enforcement presence in maritime and land based border areas targeting illicit activity in Whatcom County, specifically the cross-border smuggling of aliens, weapons, currency, and narcotics.

1b. Primary customers:
Area law enforcement agencies and citizens of Whatcom County through increased capability of law enforcement to secure the international border.

2. Problem to be solved:
Budget authority is needed to use remaining OPSG FY15 funds in 2018.

3a. Options / Advantages:
OPSG funds are awarded specifically for projects that improve border security.

3b. Cost savings:
Total OPSG FY15 award was $367,771. The Sheriff's Office used $14,306 in 2015; $161,327 in 2016; and $104,559 in 2017. The Sheriff's Office will use the remaining $87,579 in 2018 as follows: $27,042 for overtime, mileage, and equipment and $60,537 for sub-recipients.

4a. Outcomes:
Enhanced patrols will be conducted per contract specifications and timelines.

4b. Measures:
The Whatcom County Sheriff's Office and U.S. Border Patrol Blaine Sector will monitor projects and

Sunday, February 25, 2018
Rpt: Rpt Suppl Regular
Supplemental Budget Request

Sheriff Operations

<table>
<thead>
<tr>
<th>Supp'ID #</th>
<th>2550</th>
<th>Fund 1</th>
<th>Cost Center</th>
<th>1003515005</th>
<th>Originator: Dawn Pierce</th>
</tr>
</thead>
</table>

expenditures against contract deliverables.

5a. Other Departments/Agencies:


5b. Name the person in charge of implementation and what they are responsible for:

6. Funding Source:

Supplemental Budget Request

**Sheriff Administration**

**Status:** Pending

<table>
<thead>
<tr>
<th>Fund 1</th>
<th>Cost Center</th>
<th>Originator: M Caldwell</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suppl' ID # 2552</td>
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<td></td>
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</tbody>
</table>

**Expenditure Type:** One-Time  **Year:** 2018  **Add'l FTE:** 0  **Add'l Space:** 0  **Priority:** 1

**Name of Request:** Record 2018 Guild Settlement

**Department Head Signature (Required on Hard Copy Submission)**

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**Costs:**

<table>
<thead>
<tr>
<th>Object</th>
<th>Description</th>
<th>Amount Requested</th>
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<tbody>
<tr>
<td>6110</td>
<td>Regular Salaries &amp; Wages</td>
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<tr>
<td>6210</td>
<td>Retirement</td>
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<td>Social Security</td>
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<tr>
<td>6245</td>
<td>Medical Insurance</td>
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</tr>
<tr>
<td>6269</td>
<td>Unemployment-Interfund</td>
<td>$338</td>
</tr>
</tbody>
</table>

**Request Total:** $460,911

---

1a. **Description of request:**
Add additional budget authority to the Sheriff's Office as a result of the 2018 Deputy Sheriff Guild Settlement. $196,710 for medical insurance was added during the mid-biennium adjustments. This supplemental adds an additional $164,694 for medical and $284,051 for wages and other benefits. It also includes an additional $12,166 to cover the effect of the Guild Settlement on Sheriff's Binding Arbitration unrepresented employees.

1b. **Primary customers:**
Deputy Guild members and Sheriff's Binding Arbitration Unrep employees

2. **Problem to be solved:**
Adquate budget authority is needed to fulfill the County's contractual obligations to its employees.

3a. **Options / Advantages:**
N/A - the contract has already been adopted

3b. **Cost savings:**
None

4a. **Outcomes:**
The outcomes are paid wages and benefits which occur 26 times per year.

4b. **Measures:**
Adequate budget will exist for all payroll and benefit costs as contracted for.

5a. **Other Departments/Agencies:**
AS- Finance - Payroll

5b. **Name the person in charge of implementation and what they are responsible for:**
Brad Bennett - Finance Manager ensures payroll and benefits are correctly paid and accounted for.

6. **Funding Source:**
General Fund - Non Departmental wage reserve

---

*Wednesday, February 28, 2018*
Supplemental Budget Request

Non-Departmental

Supplemental ID: 2553
Fund 1
Cost Center: 4075
Originator: M Caldwell

Expenditure Type: One-Time
Year: 2018
Add'l FTE: □
Add'l Space: □
Priority: 1

Name of Request: Trf Reserve to Sheriff's Office-Guild Settlement

Department Head Signature (Required on Hard Copy Submission)

Costs:

<table>
<thead>
<tr>
<th>Object</th>
<th>Object Description</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>6110</td>
<td>Regular Salaries &amp; Wages</td>
<td>($460,911)</td>
</tr>
</tbody>
</table>

Request Total: ($460,911)

1a. Description of request:
Companion supplemental to Suppl ID 2552 to transfer budget authority from Non Departmental wage reserve to the Sheriff's Office for the 2018 Guild Settlement. Guild Settlement occurred after the mid biennium budget process.

1b. Primary customers:

2. Problem to be solved:

3a. Options / Advantages:

3b. Cost savings:

4a. Outcomes:

4b. Measures:

5a. Other Departments/ Agencies:

5b. Name the person in charge of implementation and what they are responsible for:

6. Funding Source:
General Fund

Monday, February 26, 2018
Rpt: Rpt Suppl Regular
MEMO:

TO: Whatcom County Council
DATE: February 28, 2018
FROM: Tawni Helms, Administrative Coordinator
RE: Bayside Pathology, Inc. – Medical Examiner Services

Background and Purpose:

The Whatcom County Executive Office has contracted with the Bayside Pathology for Medical Examiner Services since 1992. Over the years, the contract has typically increased by 1-3% annually.

Upon negotiating this new agreement the Medical Examiner requested a 20% increase in compensation. Whatcom County reviewed the compensation amounts for Medical Examiner and/or Coroner services provided other comparable counties and determined an increased could be justified. After further negotiation, the Parties agreed to a 15% increase with an annual CPI-U increase. Additionally, either party may terminate the Agreement at any time by giving 90 days’ written notice to the other party of the intent to terminate.

Funding Amount and Source:

The funding increase is in the amount of $77,420. Fund source is the General Fund.
Supplemental Budget Request

Non-Departmental

<table>
<thead>
<tr>
<th>Supp'ID #</th>
<th>Fund</th>
<th>Cost Center</th>
<th>Originator</th>
</tr>
</thead>
<tbody>
<tr>
<td>2530</td>
<td>1</td>
<td>2100</td>
<td>T. Helms</td>
</tr>
</tbody>
</table>

Expenditure Type: One-Time Year 2 2018 Add'FTE Add' Space Priority

Name of Request: Medical Examiner Services

X

Department Head Signature (Required on Hard Copy Submission) Date

<table>
<thead>
<tr>
<th>Costs:</th>
<th>Object</th>
<th>Object Description</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>6635.001</td>
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<tr>
<td>6635</td>
<td>Health Care Services</td>
<td>$72,920</td>
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<tr>
<td>6720</td>
<td>Telephone</td>
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<tr>
<td>Request Total</td>
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<td>$77,420</td>
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</table>

1a. Description of request:
Dr. Goldfogel was appointed Medical Examiner (ME) for Whatcom County on June 23, 1992. He has served in this capacity since that time. This is a 3 year agreement for Dr. Goldfogel to continue providing Medical Examiner services to Whatcom County.

The Medical Examiner is a physician certified in anatomic pathology who is authorized to investigate sudden, unexpected, violent, suspicious or unnatural deaths. The purpose of the ME is to bring trained medical evaluation into the investigation of those deaths that are a concern to the public health, safety and welfare.

1b. Primary customers:
Whatcom County and its citizens.

2. Problem to be solved:
The Medical Examiner has requested increased compensation for the provision of ME services. After a long negotiation and research into other comparable counties for compensation of Medical Examiner and/or Coroner services the parties agreed to a 15% increase in compensation with an annual CPI increase. Also included is an increase of $4,500 for lab x-rays and phones.

3a. Options / Advantages:
Whatcom County researched comparable counties to determine cost comparisons. The increased compensation places the Whatcom County Medical Examiner compensation in the middle of the comparable counties.

3b. Cost savings:
N/A

4a. Outcomes:
This budget supplemental supports a three year agreement between Whatcom County and the Medical Examiner. Either party may terminate this Agreement at any time by giving 90 days' written notice to the other party of the intent to terminate.

4b. Measures:
Whatcom County will fulfill its obligation to provide ME services.

5a. Other Departments/Agencies:
N/A

5b. Name the person in charge of implementation and what they are responsible for:

Wednesday, February 28, 2018
# Supplemental Budget Request

**Status:** Pending

<table>
<thead>
<tr>
<th>Non-Departmental</th>
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<tbody>
<tr>
<td><strong>Supp'l ID #</strong></td>
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<tr>
<td><strong>Fund</strong></td>
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<tr>
<td><strong>Cost Center</strong></td>
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<tr>
<td><strong>Originator:</strong></td>
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N/A

6. **Funding Source:**

General Fund
Supplemental Budget Request

Non-Departmental

Status: Pending

Supp'ID # 2560  Fund 130  Cost Center 130100  Originator: T. Schroeder

Expenditure Type: One-Time  Year 1  2017  Add'l FTE □  Add'l Space □  Priority 1

Name of Request: Transfer to fund bldg improvements at WUECC

Department Head Signature (Required on Hard Copy Submission)  Date

Costs:

<table>
<thead>
<tr>
<th>Object</th>
<th>Object Description</th>
<th>Amount Requested</th>
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<tbody>
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<td>8351</td>
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<td>Request Total</td>
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1a. Description of request:
Companion supplemental to provide funding for Supplemental ID #2556 Bldg. alterations to create space for EMS Manager

1b. Primary customers:

2. Problem to be solved:
See Supplemental #2556

3a. Options / Advantages:

3b. Cost savings:

4a. Outcomes:

4b. Measures:

5a. Other Departments/Agencies:

5b. Name the person in charge of implementation and what they are responsible for:

6. Funding Source:
EMS Fund
MEMO:

TO: Whatcom County Council
DATE: February 28, 2018
FROM: Tyler Schroeder, Deputy Executive
RE: Whatcom Unified Emergency Coordination Center (WUECC)
Space improvements for new office

Background and Purpose:
On March 5th a new EMS Manager begins work with Whatcom County. This position will administer and oversee the countywide EMS system and be the Executive and legislative point of contact as outlined in the EMS Funding Work Group Recommendations. The Recommendations also included $250K/annually beginning in 2017 for EMS Administration.

The wage savings will offset the cost to create office space for the new position in the Whatcom Unified Emergency Coordination Center (WUECC). The WUECC provides a synergistic opportunity for Emergency Response agencies to be co-located. To accommodate new personnel, space alterations are necessary. In addition, electrical upgrades are also necessary to bring the building up to code.

Funding Amount and Source:
The Fund Source is the EMS Fund I the amount of $100,000 and REET I in the amount of $50,000 for a total of $150,000.
**Supplemental Budget Request**

**Non-Departmental**

<table>
<thead>
<tr>
<th>Supp'IID #</th>
<th>Fund</th>
<th>Cost Center</th>
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<tr>
<td>2556</td>
<td>326</td>
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<td>T. Schroeder</td>
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</tbody>
</table>

**Expenditure Type:** One-Time  Year 2  2018  Add'l FTE □  Add'l Space □  Priority 1

**Name of Request:** Bldg. improvements to create space for EMS Manager

**Department Head Signature (Required on Hard Copy Submission):**

[Signature] 3/1/18

**Costs:**

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<tr>
<th>Object</th>
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<tr>
<td>7350</td>
<td>Buildings &amp; Structures</td>
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<tr>
<td>8301</td>
<td>Operating Transfer In</td>
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<td>Request Total</td>
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<td>$50,000</td>
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</table>

1a. **Description of request:**
Funding for Tenant Improvement work at the WUECC. Tenant Improvements include new/remodeled office and storage area on the mezzanine level of the building, new reception area counters and casework for the main floor, demolition to accomplish the new tenant improvement work, and rewire a substantial portion of the existing electrical.

1b. **Primary customers:**
Whatcom County and citizens of Whatcom County that utilize the services of Emergency Management, Emergency Medical and EMS Service providers. EMS

2. **Problem to be solved:**
Creating an office and support areas for the new EMS Manager. At the same time the remodel of WUECC building will correct code issues, and make the space efficient for future users of the building.

3a. **Options / Advantages:**
This is an economical option to locate the new EMS Manager that will create necessary space in an underutilized building while also encouraging synergy between emergency management agencies.

3b. **Cost savings:**
This is the most cost effective option to solve space planning for the new position. The location is also beneficial as it will provide many efficiencies between emergency management and EMS services.

4a. **Outcomes:**
Necessary office space/work area will be created in a currently underutilized County facility.

4b. **Measures:**
New office space will be available and used to house the new EMS Manager. Additionally, existing building code issues will be addressed and resolved improving the space for current and future users.

5a. **Other Departments/Agencies:**
Executive Office

5b. **Name the person in charge of implementation and what they are responsible for:**
The EMS Manager begins work on Monday, March 5th and will be temporarily housed in the Executive Office.

6. **Funding Source:**
EMS Fund

Thursday, March 01, 2018
2. VERTICAL WALL SUPPORT

- 7 HIGH WALL, 3 ft @ 15" O.C.
- 3 1/2" x 3 1/2" x 5/4" TUBE STEEL STAYS, BASE ANGLE SUPPORT WITH 1/2" EXPANSION BOLT TO CONCRETE FLOOR, EACH SIDE FASTEN 2 3/4" TO TUBE STEEL, EACH SIDE.
- CAP TOP OF WALL WITH 6" WIDE PREFINISHED WHITE COMPOSITE BOARD.

Note:
- All furniture, furnishings, and equipment owner furnished and owner installed.

GENERAL FIRST FLOOR SCOPE: MODIFYING WORKROOM 16H, OFFICE 16F AND REPLACING RECEPTIONIST COUNTER.

1. DEMOLITION OF CASework, CABINETS AND ASSOCIATED TO ACCOMPLISH THE WORK.
2. FABRICATE & INSTALL COUNTER & GRADEWORK.
3. REFRESH & PAINT ALL INTERIOR WALLS CONSTRUCTED AND ALL WALLS AFFECTED BY DEMOLITION.
4. MEI RENOVATIONS IN ASSOCIATION WITH DESCRIBED WORK ABOVE.
5. INSTALL 5/8" GYPBOARD (OR MATCH EXISTING WALL WHERE PATCHED), FINISH AND PAINT ENTIRE WALL TO MATCH EXISTING ADJACENT WALLS.
6. PAINT ENTIRE WALL SURFACE TO INTERSECTING WALLS AT WALL PATCHES OR WILLS.
TO: Executive Louws
FROM: Michael McFarlane, Director
DATE: February 27th, 2018
RE: Maple Creek Bridge Supplemental Request No. 2548

Enclosed is a budget supplemental request for installation of a pedestrian bridge over Maple Creek on the Maple Falls to Warnick trail segment. This project could not be fully completed in the 2017 season.

This supplemental requests the remaining balance of $24,173 to complete the project as approved and does not exceed the $115,000 total budget approved for the project.

Please contact me at 5855 if you have any questions or require additional information.
Supplemental Budget Request

Parks & Recreation

<table>
<thead>
<tr>
<th>Supp/ID #</th>
<th>Fund</th>
<th>Cost Center</th>
<th>Originator</th>
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<tbody>
<tr>
<td>2543</td>
<td>324</td>
<td>17002</td>
<td>Rod Lamb</td>
</tr>
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</table>

Expenditure Type: One-Time Year 2 2018 Add'l FTE ☐ Add'l Space ☐ Priority 1

Name of Request: Maple Creek Park Bridge Replacement

Department Head Signature (Required on Hard Copy Submission) Date

<table>
<thead>
<tr>
<th>Costs: Object</th>
<th>Object Description</th>
<th>Amount Requested</th>
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<tbody>
<tr>
<td>7380</td>
<td>Other Improvements</td>
<td>$24,173</td>
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</table>

**1a. Description of request:**

This project involves the installation of a new 61 foot pedestrian and bicycle bridge over Maple Creek at Maple Creek Park. This bridge replaces a log stringer bridge that was destroyed in 2015 when a tree fell on it.

**1b. Primary customers:**

This bridge will serve Whatcom County residents and visitors to Whatcom County.

**2. Problem to be solved:**

The Whatcom County Council approved $115,000 for this project in 2017. Due to design and permitting delays, the project was not completed within the 2017 calendar year. However, significant progress has been made, Parks has contracted with a bridge manufacturer to fabricate and deliver the bridge in May 2018, permit approvals are nearly complete, and Parks is prepared to complete the bridge installation in the spring of 2018. Completing the installation will require construction of concrete abutments, minor trail realignment and other site work is required. Reauthorization of these funds will not result in an increase of the original council approved budget authority.

**3a. Options / Advantages:**

Parks could opt to not install the new pedestrian bridge, but that option would severely limit access to the recreational trail system at Maple Creek Park, and may cause a safety concern as visitors may attempt wading Maple Creek to access the trail system.

**3b. Cost savings:**

Installing the bridge this spring will likely save the county money as construction costs have been steadily rising each year.

**4a. Outcomes:**

Maple Creek Bridge will be installed and available for public use following installation scheduled for May 2018.

**4b. Measures:**

A completed bridge provide recreational access to trail system at Maple Creek Park will be the measure of success.

**5a. Other Departments/Agencies:**

Planning & Development Services (currently completing permit review)
Washington Department of Fish & Wildlife (currently completing permit review)

**5b. Name the person in charge of implementation and what they are responsible for:**

Kyla Walters, Shoreline Planner (Planning & Development Services)
Joel Ingram, Area Habitat Biologist (WDFW)

**6. Funding Source:**

Friday, March 02, 2018
**Supplemental Budget Request**

**Status:** Pending

**Parks & Recreation**

Supp'l ID: 2548  
**Fund:** 324  
**Cost Center:** 17002  
**Originator:** Rod Lamb

REET II Fund Balance

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*Friday, March 02, 2018*

Rpt: Rpt Suppl Regular
Supplemental Budget Request

Non-Departmental

<table>
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<th>Supp'l ID #</th>
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<tbody>
<tr>
<td>2558</td>
<td>324</td>
<td>32400</td>
<td>M Caldwell</td>
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</tbody>
</table>

Expenditure Type: One-Time  Year 2 2018  Add'l FTE □  Add'l Space □  Priority 1

Name of Request: Transfer to fund Lighthouse Marine Park Project

X

Department Head Signature (Required on Hard Copy Submission)  Date

<table>
<thead>
<tr>
<th>Costs:</th>
<th>Object</th>
<th>Object Description</th>
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<tbody>
<tr>
<td></td>
<td>8351.106</td>
<td>Operating Transfer Out</td>
<td>$24,500</td>
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</tbody>
</table>

1a. Description of request:
Companion supplemental to provide funding for Parks Supp'l ID #2554 Lighthouse Marine Park Boardwalk Improvement Project

1b. Primary customers:

2. Problem to be solved:

3a. Options / Advantages:

3b. Cost savings:

4a. Outcomes:

4b. Measures:

5a. Other Departments/Agencies:

5b. Name the person in charge of implementation and what they are responsible for:

6. Funding Source:
REET II

Wednesday, February 28, 2018